



# Santee School District

## SCHOOLS

- Cajon Park
- Carlton Hills
- Carlton Oaks
- Chet F. Harritt STEAM
- Hill Creek
- Pepper Drive
- PRIDE Academy  
at Prospect Avenue
- Rio Seco
- Sycamore Canyon
- Alternative  
Success Program

## BOARD OF EDUCATION REGULAR MEETING AGENDA September 15, 2020

### District Mission

*Providing an extraordinary education in an inspiring environment with caring people*

In response to the Governor’s Order regarding COVID-19, written notice is hereby given in accordance with Government Code Section 54956 that the following special meeting of the Board of Education of the Santee School District will be conducted virtually.

#### TO JOIN THE MEETING

[Click this link to join from a PC, Mac, iPad, iPhone, or Android](#) device or by phone: (669) 900-6833, Webinar ID: 826 5969 7882

#### FOR PUBLIC COMMENTS

[Click here to submit a public comment](#). All comments will be read by the meeting facilitator during the meeting and will be limited to five minutes.

**PUBLIC COMMENTS MUST BE RECEIVED BY TUESDAY, SEPTMBER 15, AT 6:00 PM**

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BOARD OF EDUCATION · Dustin Burns, Dianne El-Hajj, Ken Fox, Elana Levens-Craig, Barbara Ryan  
DISTRICT SUPERINTENDENT · Kristin Baranski, Ed.D.

9625 Cuyamaca Street · Santee, California 92071-2674 · (619) 258-2300 · [www.santeesd.net](http://www.santeesd.net)

**E. CONSENT ITEMS**

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*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.*

**Superintendent**

**1.1. Approval of Minutes**

15

It is recommended that the Board of Education approve meeting minutes with any necessary modifications.

**Business Services**

**2.1. Approval/Ratification of Travel Requests**

33

It is recommended that the Board of Education ratify the authorization granted to personnel requesting out-of-district travel as listed in the item.

**2.2. Approval/Ratification of Expenditure Warrants**

35

It is recommended that the Board of Education approve and ratify the expenditure warrants for the month of August 2020.

**2.3. Approval/Ratification of Purchase Orders**

37

It is recommended that the Board of Education approve and ratify purchase orders for the month of August 2020 as presented in the item.

**2.4. Approval/Ratification of Revolving Cash Report**

48

It is recommended that the Board of Education approve/ratify revolving cash checks as listed.

**2.5. Adoption of Resolution No. 2021-07 to Certify 2019-20 Gann Limit Appropriations Recalculation and an Estimated Limit for 2020-21**

50

It is recommended that the Board of Education adopt Resolution No. 2021-07 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2019-20 and an estimate for 2020-21.

**Educational Services**

**3.1. Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2020-21**

52

It is recommended that the Board of Education adopt Resolution #2021-10 and Certification of the Statement of Assurance to serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied with the requirements of Education Code Section 60119 for the 2020-21 school year.

**3.2. Authorization to Submit Waiver Applications to the Community Care Licensing Division of the Department of Social Services to Provide Childcare Services During the 2020-21 School Year through the Fee Based Project SAFE Program**

55

It is recommended that the Board of Education to Submit Waiver Applications to the Community Care Licensing Division of the Department of Social Services to Provide Childcare Services During the 2020-21 School Year through the Fee Based Project SAFE Program.

**3.3. Approval of Outdoor Education Program Agreements with the San Diego County Office of Education**

57

It is recommended that the Board of Education approve the 2020-21 Outdoor Education Agreements with the San Diego County Office of Education.

**Human Resource/Pupil Services**

- 4.1. **Personnel, Regular** 62  
It is recommended that the Board of Education approve the listed personnel appointments, change of status, leave requests, resignations, and dismissals.
- 4.2. **Approval of Memorandum of Understanding with Home Start to Support Families** 65  
It is recommended that the Board of Education approve the Memorandum of Understanding with Home Start to Support Families with school connection who are impacted by COVID-19.
- 4.3. **Approval of Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students** 69  
It is recommended that the Board of Education approve the Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students.

**F. DISCUSSION AND/OR ACTION ITEMS** 80  
*Members of the audience wishing to address the Board about any of the following items were asked to submit their comment online prior to the deadline.*

**Superintendent**

- 1.1. **Adoption of Resolution No. 2021-09 Declaring October 12 – 16, 2020 as Week of School Administrator** 81  
It is recommended that the Board of Education adopt Resolution No. 2021-09 declaring the week of October 12-16, 2020 as Week of the School Administrator.

**Educational Services**

- 2.1. **Adoption of Learning Continuity and Attendance Plan** 83  
Adoption of the Learning Continuity and Attendance Plan for 2020-21.

**Business Services**

- 3.1. **2019-20 Unaudited Actuals Report** 85  
It is recommended that the Board of Education approve the 2019-20 Unaudited Actuals with all required State forms.

**G. BOARD POLICIES AND BYLAWS** 86

- 1.1. **Second Reading: Revised Board Policy 5141.52, Suicide Prevention** 87  
It is recommended that the Board of Education approve Revised Board Policy 5141.52, Suicide Prevention, in a Second Reading, as presented.
- 1.2. **Second Reading: New Board Policy 3555, Nutrition Program Compliance** 92  
It is recommended that the Board of Education adopt new Board Policy 3555, Nutrition Program Compliance, in a Second Reading, as presented.
- 1.3. **Second Reading: New Board Policy 3600, Consultants** 97  
It is recommended that the Board of Education adopt new Board Policy 3600, Consultants, in a Second Reading, as presented.



Members present:

\_\_\_ Burns  
\_\_\_ Ryan  
\_\_\_ Levens-Craig  
\_\_\_ El-Hajj  
\_\_\_ Fox

**ITEM A. OPENING PROCEDURES – 7:00 P.M.**

1. Call to Order and Welcome
2. District Mission  
*Providing an extraordinary education in an inspiring environment with caring people*
3. Pledge of Allegiance
4. Approval of Agenda for the September 15, 2020, regular meeting

Agenda Item A.

## **Item B. REPORTS AND PRESENTATIONS**

The following items are presented for Board information:

1. Superintendent's Report
  - 1.1. Developer Fees and Collection Report
  - 1.2. Use of Facilities Report
  - 1.3. Enrollment Report
  
2. Spotlight: Santee Mobilehome Owners Action Committee (SMOAC), Inc. School Supply Drive
  
3. Spotlight: Santee Chamber of Commerce Young Professionals Group



**Santee School District  
ENROLLMENT REPORT  
9/11/2020  
Month 2 Week 2  
School Week 4**

SCHOOL	REGULAR ED														SPECIAL ED								Total All													
	EAK 5yo	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/11/20	09/13/19	# Diff	% Diff	TK	K	Gr 1	Gr 2	Gr 3	Gr 4	Gr 5	Gr 6	Gr 7	Gr 8	09/11/20	09/13/19	# Diff	% Diff	09/04/20	09/04/20	# Diff				
Cajon Park	0	68	72	81	77	94	89	81	95	105	788					9	4	1	5	10	2	8	4	9	60											
Dist Lmg	0	24	0	0	24	0	31	0	31	0	110					2	3	3	5	3	2	0	0	0	18											
<b>CP TOTAL</b>	<b>0</b>	<b>92</b>	<b>72</b>	<b>81</b>	<b>101</b>	<b>94</b>	<b>120</b>	<b>81</b>	<b>126</b>	<b>105</b>	<b>878</b>	<b>947</b>	<b>-69</b>	<b>-7.3%</b>	<b>11</b>	<b>7</b>	<b>4</b>	<b>10</b>	<b>13</b>	<b>4</b>	<b>8</b>	<b>4</b>	<b>9</b>	<b>68</b>	<b>61</b>	<b>7</b>	<b>11.5%</b>	<b>948</b>	<b>937</b>	<b>9</b>						
Carlton Hills	22	50	50	45	51	50	53	57	55	73	506					5	1	8	5	3	4	3	2	4	36											
Dist Lmg	0	0	7	32	8	29	30	29	0	0	135					0	0	0	0	0	0	7	6	5	18											
<b>CH TOTAL</b>	<b>22</b>	<b>50</b>	<b>57</b>	<b>77</b>	<b>59</b>	<b>79</b>	<b>83</b>	<b>86</b>	<b>55</b>	<b>73</b>	<b>641</b>	<b>637</b>	<b>120</b>	<b>12.9%</b>	<b>5</b>	<b>1</b>	<b>8</b>	<b>5</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>35</b>	<b>42</b>	<b>-86</b>	<b>-100.0%</b>	<b>676</b>	<b>678</b>	<b>-2</b>						
Carlton Oaks		64	58	80	67	69	63	67	60	91	667					5	7	3	8	3	8	5	4	7	60											
Dist Lmg	0	25	22	22	0	0	0	0	29	0	98					0	0	0	0	0	0	7	6	5	18											
<b>CO TOTAL</b>	<b>0</b>	<b>64</b>	<b>81</b>	<b>102</b>	<b>69</b>	<b>69</b>	<b>63</b>	<b>67</b>	<b>60</b>	<b>120</b>	<b>765</b>	<b>782</b>	<b>-27</b>	<b>-3.5%</b>	<b>5</b>	<b>7</b>	<b>3</b>	<b>8</b>	<b>3</b>	<b>8</b>	<b>12</b>	<b>10</b>	<b>12</b>	<b>68</b>	<b>67</b>	<b>1</b>	<b>1.5%</b>	<b>823</b>	<b>828</b>	<b>-5</b>						
Chet F. Harritt	14	53	65	57	67	50	65	54	51	39	515											3	5	2	10											
Dist Lmg	0	23	23	24	0	0	0	0	29	0	99														10											
<b>CFH TOTAL</b>	<b>14</b>	<b>76</b>	<b>88</b>	<b>81</b>	<b>67</b>	<b>50</b>	<b>65</b>	<b>54</b>	<b>80</b>	<b>39</b>	<b>614</b>	<b>635</b>	<b>120</b>	<b>12.9%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>5</b>	<b>2</b>	<b>10</b>	<b>8</b>	<b>-86</b>	<b>-100.0%</b>	<b>624</b>	<b>625</b>	<b>-1</b>					
Hill Creek	20	77	84	71	78	71	78	52	55	57	619					3	3	8	5	8	1	0	0	0	24											
Dist Lmg	0	0	24	0	0	0	0	0	37	50	111					0	0	0	0	0	0	0	0	0	0											
<b>HC TOTAL</b>	<b>20</b>	<b>77</b>	<b>88</b>	<b>71</b>	<b>78</b>	<b>71</b>	<b>78</b>	<b>52</b>	<b>92</b>	<b>107</b>	<b>730</b>	<b>700</b>	<b>30</b>	<b>4.3%</b>	<b>3</b>	<b>3</b>	<b>8</b>	<b>5</b>	<b>8</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>24</b>	<b>19</b>	<b>5</b>	<b>28.3%</b>	<b>754</b>	<b>760</b>	<b>-6</b>					
Pepper Drive	69	55	80	77	82	79	72	116	76	706														8	8											
Dist Lmg	25	0	23	24	0	0	0	0	29	0	99														0											
<b>PD TOTAL</b>	<b>94</b>	<b>55</b>	<b>80</b>	<b>100</b>	<b>150</b>	<b>102</b>	<b>72</b>	<b>116</b>	<b>76</b>	<b>845</b>	<b>911</b>	<b>120</b>	<b>12.9%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>8</b>	<b>8</b>	<b>10</b>	<b>-66</b>	<b>-100.0%</b>	<b>853</b>	<b>853</b>	<b>0</b>					
Pride Academy	19	74	68	40	51	54	51	52	32	57	498														0											
Dist Lmg	0	0	0	0	0	0	0	0	0	0	0														0											
<b>PA TOTAL</b>	<b>19</b>	<b>74</b>	<b>68</b>	<b>40</b>	<b>51</b>	<b>54</b>	<b>51</b>	<b>52</b>	<b>32</b>	<b>57</b>	<b>498</b>	<b>559</b>	<b>-61</b>	<b>-10.8%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>#DIV/0!</b>	<b>498</b>	<b>497</b>	<b>1</b>				
Rio Seco		86	82	77	82	115	88	95	100	85	610					4	3	2	4	7	7	3	7	11	48											
Dist Lmg	0	0	24	0	0	0	0	59	0	0	83					0	0	0	0	0	0	0	0	0	0	0										
<b>RS TOTAL</b>	<b>0</b>	<b>86</b>	<b>82</b>	<b>101</b>	<b>82</b>	<b>115</b>	<b>88</b>	<b>154</b>	<b>100</b>	<b>85</b>	<b>693</b>	<b>961</b>	<b>120</b>	<b>12.9%</b>	<b>4</b>	<b>3</b>	<b>2</b>	<b>4</b>	<b>7</b>	<b>7</b>	<b>3</b>	<b>7</b>	<b>11</b>	<b>48</b>	<b>57</b>	<b>-66</b>	<b>-100.0%</b>	<b>941</b>	<b>939</b>	<b>2</b>						
Sycamore Canyon	10	48	55	35	54	45	30	30	0	0	307					1	1	0	0	0	0	0	2	4	0											
Dist Lmg	0	0	24	0	25	0	0	0	0	0	49					1	1	0	0	0	0	0	2	0	4											
<b>SC TOTAL</b>	<b>10</b>	<b>48</b>	<b>79</b>	<b>35</b>	<b>79</b>	<b>45</b>	<b>30</b>	<b>30</b>	<b>0</b>	<b>0</b>	<b>356</b>	<b>379</b>	<b>-23</b>	<b>-6.1%</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>0</b>	<b>4</b>	<b>#DIV/0!</b>	<b>360</b>	<b>359</b>	<b>1</b>				
In Class	91	589	567	566	602	630	614	590	584	583	5366					28	18	20	27	29	25	22	18	39	225											
Dist Lmg	0	72	103	102	102	97	84	88	97	79	824					3	4	3	5	3	2	7	8	5	40											
<b>SUBTOTAL</b>	<b>0</b>	<b>91</b>	<b>664</b>	<b>671</b>	<b>673</b>	<b>709</b>	<b>731</b>	<b>703</b>	<b>651</b>	<b>662</b>	<b>6210</b>	<b>6511</b>	<b>-301</b>	<b>-4.8%</b>	<b>0</b>	<b>58</b>	<b>44</b>	<b>46</b>	<b>64</b>	<b>64</b>	<b>66</b>	<b>56</b>	<b>82</b>	<b>68</b>	<b>90</b>	<b>530</b>	<b>-284</b>	<b>286</b>	<b>100.8%</b>	<b>6475</b>	<b>6,476</b>	<b>-1</b>				
Alternative School		3	1	5	5	4	5	3	0	0	28																									
Santee Success										2	2															0										
NPS											0					0	0	0	0	2	1	4	4	2	13											
<b>SUBTOTAL</b>	<b>0</b>	<b>3</b>	<b>1</b>	<b>5</b>	<b>5</b>	<b>4</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>2</b>	<b>28</b>	<b>22</b>	<b>6</b>	<b>27.3%</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>2</b>	<b>1</b>	<b>4</b>	<b>4</b>	<b>2</b>	<b>13</b>	<b>12</b>	<b>1</b>	<b>8.3%</b>	<b>41</b>	<b>41</b>	<b>0</b>					
<b>TOTAL</b>	<b>0</b>	<b>91</b>	<b>664</b>	<b>671</b>	<b>673</b>	<b>709</b>	<b>731</b>	<b>703</b>	<b>651</b>	<b>662</b>	<b>6228</b>	<b>6,533</b>	<b>-295</b>	<b>-4.5%</b>	<b>0</b>	<b>58</b>	<b>44</b>	<b>46</b>	<b>64</b>	<b>66</b>	<b>56</b>	<b>82</b>	<b>68</b>	<b>90</b>	<b>543</b>	<b>276</b>	<b>287</b>	<b>98.7%</b>	<b>6616</b>	<b>6617</b>	<b>-1</b>					

Please note: Special Ed. PK & EAK 4 yr olds listed below are not reflected in the total count above because they do not receive ADA.

	PK	TK 4yo	EAK 4yo	Total All
Cajon Park	0			946
Carlton Hills	0			676
Chet F Harritt	0			824
Hill Creek	0			764
Prospect Ave	0			498
Sycamore Canyon	63	7	0	430
<b>Total PK/EAK</b>	<b>63</b>	<b>7</b>	<b>0</b>	

Total Enrollment including PK  
**6585**



Reports and Presentations B.2.  
Prepared by Dr. Kristin Baranski  
September 15, 2020

Spotlight: Santee Mobilehome Owners  
Action Committee, Inc. School Supply Drive

**BACKGROUND:**

The members and volunteers of Santee Mobilehome Owners Action Committee, Inc., coordinated a volunteer effort to provide donated backpack and school supplies.

On August 16, the Santee Mobilehome Owners Action Committee, Inc., and its members, and volunteers, held special events at Rio Seco School and PRIDE Academy where they provided backpacks and school supplies to students of all ages.

Tonight, the Board of Education and Administration would like to formally recognize the members and volunteers of the Santee Mobilehome Owners Action Committee, Inc., and express appreciation for their contributions to the Santee community.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item B.2.

Reports and Presentations B.3.  
Prepared by Dr. Kristin Baranski  
September 15, 2020

Spotlight: Santee Chamber of Commerce  
Young Professionals Group for Donation of  
Gift Cards for Teachers

**BACKGROUND:**

The Santee Young Professionals provides a platform to develop San Diego's young business leaders and entrepreneurs through education, community service, and networking.

Tonight, the Board of Education and Administration would like to formally recognize the members of the Santee Young Professional group, and express appreciation for their contribution of 106 gift cards to the District's least senior teachers.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item B.3.

## **Item C. PUBLIC COMMUNICATION**

*During Public Communication, citizens are invited to address the Board of Education about any item not on the agenda. Public communication was requested in advance. The Board may not take action on any item presented. The Board has a policy limiting any speaker to five minutes. Meetings are recorded.*

Agenda Item C.

**Item D. PUBLIC HEARING**

Public Hearing Item D.1.

Compliance with Education Code Section 60119  
(Williams Settlement): K-12 Textbook and  
Instructional Materials Funding Realignment  
Program

Prepared by Dr. Stephanie Pierce  
September 15, 2020

**BACKGROUND:**

Education Code Section 60119 requires that a district post a Notice of Public Hearing for ten (10) days and then hold a public hearing and determine through a board resolution as to whether each pupil in the district has, or will have prior to the end of the fiscal year, sufficient textbooks and/or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board.

This public hearing is being held to ensure that the intent of Education Code Section 60119 has been met for the 2020-21 school year.

In Consent Item E.3.1. which is placed later in the agenda, the Board will adopt the resolution certifying assurance with Education Code Section 60119.

The public hearing should convene and permit any interested citizens to raise questions or to provide input to sufficiency of the textbooks and instructional materials provided to students.

Agenda Item D.1.

## **Item E. CONSENT ITEMS**

*Items listed under Consent are considered to be routine and are acted on by the Board with a single motion. There is no discussion of these items prior to the Board vote unless a member of the Board, staff, or public requests specific items be considered separately. Requests-to-speak were requested in advance.*

Agenda Item E.

Consent Item E.1.1.  
Prepared by Dr. Kristin Baranski  
September 15, 2020

Approval of Minutes

**BACKGROUND:**

Presented for Board approval –

- September 1, 2020, regular meeting minutes
- September 3, 2020, special meeting minutes

**RECOMMENDATION:**

It is recommended that the Board of Education approve the attached minutes with any necessary modifications.

Motion: \_\_\_\_\_

Second: \_\_\_\_\_

Vote: \_\_\_\_\_

Item E.1.1.

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

September 1, 2020  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

**1. Call to Order and Welcome**

President Burns called the meeting to order at 7:02 p.m.

Members present:

Dustin Burns, President  
Barbara Ryan, Vice President  
Elana Levens-Craig, Clerk  
Dianne El-Hajj, Member  
Ken Fox, Member

Administration present:

Dr. Kristin Baranski, Superintendent and Secretary to the Board  
Karl Christensen, Assistant Superintendent, Business Services  
Tim Larson, Assistant Superintendent, Human Resources/Pupil Services  
Dr. Stephanie Pierce, Assistant Superintendent, Educational Services  
Lisa Arreola, Executive Assistant and Recording Secretary

**2. District Mission**

President Burns welcomed those in attendance and recited the District Mission; and led members, staff, and audience, in the Pledge of Allegiance.

**4. Approval of Agenda**

President Burns presented the agenda for approval. Member Fox moved approval.

<i>Motion:</i>	<u>Fox</u>	<i>Burns</i>	<u>Aye</u>	<i>El-Hajj</i>	<u>Aye</u>
<i>Second:</i>	<u>El-Hajj</u>	<i>Ryan</i>	<u>Aye</u>	<i>Fox</i>	<u>Aye</u>
<i>Vote:</i>	<u>5-0</u>	<i>Levens-Craig</i>	<u>Aye</u>		

**B. REPORTS AND PRESENTATIONS**

**1. Superintendent's Report**

- 1.1. Developer Fees and Collection Report
- 1.2. Use of Facilities
- 1.3. Enrollment Report

**2. Distance Learning Update**

Superintendent Baranski shared a seven-minute video portraying the steps Educational Services staff has taken to prepare for distance learning. Dr. Stephanie Pierce, Assistant Superintendent of Educational Services, shared the video spotlights staffs' unrelenting commitment to serving our educational community. She explained their understanding of how schooling takes place has changed in a rapid manner; and their hopes and that upon the students return, we return better than before from all of our learning during this time. Dr. Pierces noted that the constant remains the same of serving a learning community and their charge is to ensure children are learning. She explained teachers have embraced this new responsibility to impact learning with optimism even through a distance. Educators motivate students to engage in activities that make the struggle of learning joyful and they grow a love for learning. Dr. Pierce shared the Educational Services department is deeply committed to serving our educational community with a



mindset of empathy, compassion and determination that we can impact student learning even from a distance.

Dawn Minutelli, Director of Curriculum, shared educators are naturally lifelong learners, and this has never been more evident than the past few months. She explained the curriculum team surveyed teachers to determine needs and we have offered sessions around engagement, learning platforms, tips and tricks for teaching in a distance learning format, and a menu of options for self-paced learning. Each of the sessions offered were grounded in best practices for instruction. Just like in the classroom, it focused on providing opportunities for students to collaborate, and to make learning visible. Recent survey data showed teachers would like more support with adapting our core curriculum to a virtual environment, building culture in a virtual environment, increasing student engagement and using screen casting to enhance instruction. She noted the Educational Services team will continue to provide ongoing training in these areas and continue to plan professional learning opportunities to meet the needs of all staff.

Dan Prouty, Director of Educational Technology, shared students have a wealth of core digital learning programs (i.e., Wonders, Math Expressions, Savvas History-Social Science, College Preparatory Mathematics, and Amplify English Language Arts). He shared the purchase of iReady math and reading, will serve as a screener to determine student need and provide personalized learning pathways based on assessment data. iReady will supplement the core curriculum, and will be a piece of student's asynchronous/independent learning time. Mr. Prouty explained Lexia, a reading program, targets essential skills students need to be readers, and assesses each student and designs an individualized pathway based on need.

Bonner Montler, Director of Data and Assessment, explained teachers were provided a grade level specific assessment calendar to measure student performance status, and report on areas of strengths and potential areas of learning loss. He shared diagnostic reading and math assessments will be conducted early in September and throughout the year to help teachers plan instruction. Mr. Montler explained all assessments could be administered on-line during school closure with the exception of the BAS reading assessment. He noted Smarter Balanced now allows for the remote test administration of all interim assessments.

Mimi McGinty, Director of Special Education, noted the Special Education Department provided Extended School Year through distance learning this summer. She shared over 200 students attended, which allowed 12 special education teachers additional experience and practice with distance learning. Ms. McGinty explained that at the start of the 2020-2021 school year, after the establishment of SB 98 regulations, the special education department created a tracking tool for each service provider to track service minutes, communication with parents and student engagement. On 8/18, at the annual special education staff welcome back meeting, Distance Learning professional development breakout sessions were offered in the following areas:

- SeaSaw Interactive Training
- IReady through Distance Learning
- Implementing Read 180 and System 44 through Distance Learning
- Creating a Bit Emoji Classroom
- Teletherapy for Speech Pathologists
- Supporting students with Moderate/Severe Disabilities through distance learning

Bernard Yeo, Director of Technology explained an important component of Distance Learning is technology; and noted the District has a comprehensive system to address technology throughout our school district for our staff and students. He explained the District has extended this comprehensive system to support students for distance learning at home. All Santee School District students have access to a personalized iPad to use for learning at home. He explained that to support our families in navigating the use of technology, a computer technician is dedicated to help families with technical issues; and built a Parent Support website with information on systems, apps, and support. Mr. Yeo

noted the District has addressed barriers for internet connectivity for our families with several internet options; and added the Technology team stands ready to serve.

Mike Olander, Director of Pupil Services, shared monitoring and providing support for student engagement is critical for our students, especially during these times. Consistent engagement allows for maintaining a flow of curriculum and academic building blocks. He noted the daily live interactions hosted by our teachers and other school personnel are especially important for monitoring the safety and well-being of children. Mr. Olander explained that as a District, Santee have taken great measures to connect with our students and families in order to identify barriers and provide support for academic, social, emotional and physical needs. He noted that for both distance and in-person learning, the Santee School District uses a multi-tiered system of supports to establish good attendance patterns for our students, as well as to support families who have barriers leading to unsatisfactory attendance. Mr. Olander shared the Pupil Services and Community Collaborative Departments work with the school sites, counselors, and families to provide community and agency resources to support our families and students.

Meredith Riffel, Community Collaborative Director, shared more than 2500 students took the Learning from Home Survey last May. She explained this data, along with the Panorama Survey, which will be administered to Parents, Students and Staff this year, enables us to assess and provide for the social emotional needs of all students. Ms. Riffel explained using tiered levels of support. She shared the Second Step Curriculum is the Social and Emotional Learning program taught to all students by their teacher, a tier 1 intervention. Counselors will connect with all students and provide tier 2 level services for students assessed as having a greater need. Tier 3 resources will be primarily referred to community resources that can offer the therapeutic services students and their families may need. Mrs. Riffel explained distance learning allows parents and the community to become more connected to their child's teacher and the ability to see the learning that is taking place in the virtual classroom. Research shows that greater family participation leads to better academic outcomes for all students. Counselors, collaborative partners Santee School District will offer parent programs virtually much like the popular Coffee with the Counselor programs offered last spring. She noted that together, we can support all students and families and expect a much closer community connection to schools in Santee.

Superintendent Baranski shared her gratitude towards the entire District staff, and parents, for making distance learning possible for all students. She shared it has afforded everyone an opportunity to learn and a different connection for parents in their children's education.

Member El-Hajj shared speaking to some parents whose student(s) still had not been issued iPads. Superintendent Baranski asked that parents call their school if they still do not have an iPad. Member El-Hajj referenced the on-going survey for teacher professional development and inquired how often it was solicited. Dr. Pierce explained she was unsure how it was articulated, but was sure offerings could be based on current need. She noted the long-term distance-learning teachers were recently being surveyed on curriculum content need. Dr. Pierce shared that all prior professional development trainings were recorded and posted online for reference.

Member Levens-Craig noted the public comments mentioned a teacher not having an iPad issued. Dr. Pierce noted that issue had been addressed.

**C. PUBLIC COMMUNICATION**

President Burns explained that given the current circumstances with COVID-19, the public was given the opportunity to submit comments online or by phone prior to the meeting. There were 16 comments from the public; of which two were anonymous. Copies of the comments were provided to the Board and Superintendent prior to the meeting; and posted on the School Board Meetings website for public review. President Burns acknowledged the receipt of the following comments during the meeting and explained being public meeting, anonymous comments would not be posted.

ID	Name2	Representing	Public Comment(s)
1	Andrea Reyes-Purpero	Love Reyes-Purpero	<p>Hello Board Members &amp; Superintendent Dr. Baranski - I am writing in regards to the upcoming votes on the AM/PM model. I find that there are more convenient options for families specifically regarding commuting children to school around working schedules. Has the board considered a hybrid model in which the children would go to school a few days per week with Friday being an open day for students to seek help. I feel this may satisfy the need to have half of the school occupied for covid distance purposes. Also it will provide a more efficient schedule for cleaning the school particularly if the students go consecutive days. For instance, half of the children on M/T and half of the children attend W/Th. The idea of an AMPM cleaning schedule seems like an unnecessary waste of time and inefficient for custodial work. It may even save money in the sanitary budget. An AMPM schedule may overwhelm our project safe which has limited capacity. It seems less complicated to enforce, the students get a concentrated amount of time in those two days and can come back on Friday for help if necessary. The teachers will get longer class time with students in a pattern that they are more used to then breaking up the timeframes into smaller windows. Curriculum may be affected as the lessons are already planned for a full class period. Parents can focus to help the students with distance learning a few days per week instead of trying to create a 5 day asynchronous schedule. As a working single mom, this AM/PM schedule idea would be difficult to achieve on my own. I hope the board strongly considers full days back in class like Grossmont Unified. It makes more sense for working families, teachers, staff and safety from covid.</p>
2	Karen Smith	Our child and his school community	<p>I urge the Santee School District to consider a return to physical classrooms with extreme caution. As the parent of a middle school child, I am highly concerned about the conditions in the middle school buildings with respect to the possible transmission of the Coronavirus. The Santee Middle school buildings do not have windows that open. This essential creates the same conditions as an indoor shopping mall. I would not feel safe allowing my child to return to a Santee Jr High building unless the same restrictions are in place that are currently guiding the operations of indoor shopping malls. Factoring in the normal behavior of middle school students, even the parameters guiding adults in a shopping mall leaves enormous room for error with regards to students removing masks, and coming into closer contact with each other than they are directed to do. We elected for the return to physical school option for our child this year because that is ultimately where he will thrive. However, we had to make this decision before the plans for a return to campus were fully developed. We made this decision trusting that the Santee School District would not be allowing our child to return to campus under unsafe conditions. We have trusted the Santee School District to provide a safe and enriching learning environment for our children for the past nine years. I am hoping that we can continue to do so.</p>
3	Jean Brittain	Gavin Brittain	<p>HelloEveryone, I have been very involved in my child's education and a very active parent involved in my child's school. I am very concerned with the plan that is being put into place for our students. I chose the option of distance learning and returning to school when safe this year. I chose this option with great hesitation because my child interacts with his grandmother who has cancer and is immunocompromised. Since my son is an 8th grader who has attended his school for 9 years and is hoping to have a promotion celebration in the spring, I chose this plan. This is the only reason I chose this plan and not the long term distance learning. I am now worried about the return to school for many reasons. First and foremost, safety is such a concern to me and I hope that all the plans included in safely returning to campus take those precautions to the extreme. This includes the opening on Sept. 28th and potentially the Nov. 9th for full time. Second, is the am/pm model being a hardship for working parents. With the disruption in a working schedule to pick your child up at 10:30 AM from school with the am model or to drop your child off at school for the pm start time of 11:25 AM. This is a</p>



			are doing their best. Unfortunately, they've been held back by a District that hasn't given them the most basic tools and training they need to succeed, apparently because the District has been solely focused on the so-called "returning" students.
5	Igor Sfiligoi		I disagree with the proposed re-opening timeline for return to in-person school attendance. All grades should start in-person attendance (AM/PM mode) as soon as possible; delaying most classes until Sept 28th is not acceptable. The School district has always asserted that in-person would be resumed as soon as allowed, and it is allowed starting today. Delaying by a week is more or less acceptable; delaying by a month is not. I thus strongly encourage the Santee School District to alter the plan and have all of the grades (K-8) re-start in-person education next week. Note: My daughter is attending 3rd grade.
6	Loredana Battisti	Emily Sfiligoi	I disagree with the school decision to start school for grades 1-8 on September 28th. I believe the start date should be as soon as possible. Thanks for your attention.
7	Cameron Williams		When the Santee community expressed a need for long-term distance learning, you wisely and compassionately responded with a plan to meet their needs. Approximately 800 students have committed to distance for the entire year due to concerns of safety. To meet that need, Santee teachers stepped up and said "I too have safety concerns and will teach these students." Now the time has come for students to return to campuses. My wife and I have both chosen to be distance teachers all year, but our campus is about to be flooded with 700 students daily while we barricade ourselves in our classrooms all day. Isn't it time to trust our professionalism and respect our concern for our own families as much as you have respected the concern of students and their parents? Please consider a plan for location flexibility for long-term distance teachers.
8	Amber		To whom it may concern, My name is Amber and both of my children attend Carlton Hills Elementary. I am writing this letter in hopes my voice/opinion will be heard. I am a single Mother that works from home, and to say that virtual/distance learning and working from home is a balancing act is an understatement. I understand that we are trying to keep our children and teachers safe during this pandemic, however if we are in the process of evaluating what onsite learning will look like I hope that the individuals making the decisions are also considering the perspective of working parents. It was brought to my attention that our Educational Board is thinking of implementing an AM and PM schedule for each day of the week, meaning our children would be at school 2 hours per day. This would make it very difficult for my (and others) work schedule, and would mean that the kids would come home with extra work everyday to do on their own. I would like to mention that the assignments that are required to be completed after "LIVE" sessions cause so much tension in our household that half the time it's not even worth the battle, which means my children are not receiving proper education. In my opinion, the ideal onsite plan would be for my children to attend 2-3 full days per week, and the remainder of the week can be virtual/distance learning. This would give me a couple of full days to dedicate to working and the remainder of the week I could balance a flex work schedule. I really need the help, and cannot afford to sign my children up for Project Safe. I hope that this letter does not come off as I am only concerned about "My situation", when in fact I have friends that are also in the same situation and feel the same. We are living in crazy times and I understand we are all trying to do the best we can. I appreciate your time and consideration! -Amber-
9	Janine		
10	Julie Boerman	Teacher	The Rady's video that was shared by the district recommended partitions on student desks, will the district be providing these for the return to in person learning?
11	Stacey Kneeshaw	Parent of a child with special needs	The deficits in learning, specialized therapies, and socialization for students with special needs has been devastating for many families, including ours. The regression we have seen in our son since March 2020 has set him back in his development and social skills. We have not been able to access any therapies privately or through public organizations due to the ban on in person treatment. We highly encourage the Board to consider in

			<p>person instruction and therapies for students with special needs at the earliest possible date. We are advocating for a start date for Special Education K-8 of 9/8/20. Additionally, when the students do return it is important that all services on the IEP be offered in person while following appropriate CDC guidelines.</p>
12	Matt Marsman		<p>I wanted to take an opportunity to publicly thank Laura Barker for her work with assisting her fellow teachers with remote video conferencing in Teams. Laura has given countless hours of her time answering questions while raising their confidence and spirits. Thank you Laura for all that you have done for Santee Teachers and Students.</p>
13	Robin Larson	teachers	<p>Board Members, In the Student Dictionary there are no fewer than 7 definitions of the word "school". That doesn't include fish, or the use of the word as an adjective. Only one of those definitions mentions school as a classroom. At this moment of dramatic societal upheaval requiring all of the innovative and creative thinking we are capable of, all of the imaginative and purposeful use of the many resources available to us, you insist on proceeding with this one narrow and limiting definition of the word. It would appear that you are more interested in "classrooming" children than in "schooling" them. It is a disappointment that you have neither trusted in nor invested in your educational staff in robust and thorough preparation for rigorous online teaching. You sent us all the Distance Learning Playbook, in which the authors firmly posit that Distance Learning, rather than being an inferior educational platform until we can get back to "normal", but a way forward that will dynamically transform the learning experience for teachers and students alike in ways that the classroom cannot. It will be not a singular definition of school, or just an augmentation of our educational system, but an integral component of 21st century learning. We are working hard with families and colleagues. We are not shirking from this steep digital climb, but embracing the opportunity as we move strongly forward. But then we'll have to stop again, apparently sooner than later, and become front line workers taking temperatures, monitoring illnesses like never before, disinfecting classrooms between cohorts - apparently during our lunch times - and spending less time teaching than we are now due to the fact that after we will have had two cohorts on our campuses for only part of their instructional time, who will tend to the critical asynchronous time? We have a safer way forward. Someone could make that tough call. I don't understand how, if we are supposed to be champions of elementary education, making decisions with our children's best interest at the forefront, why we would even think to put them in harm's way, all for the sake of being "classroomed" instead of "schooled". Robin Larson Teacher, PRIDE Academy</p>
14	Brad Adorador	Carlton Oaks Parent	<p>My wife and I would like to express our full support for the plan to allow students to go back to school "in-person". We believe that with necessary mitigations in place that our children will be safe enough from COVID-19 and know if there happens to be a breakout, the school district will have to respond in kind. Again, please consider allowing the children to be able to go back in person for their continued, experiential education vice continuing online schooling which we feel does not benefit them nearly as much. Thank you.</p>
15	Michael Swanson	Our Family	<p>Regarding Section F 1.1 Re-Opening of School Campuses, my wife and I are in favor of immediately re-opening campuses to in-person learning. Our kids attend Rio Seco where they have fabulous teachers and staff. While they are doing their best, the distance learning is not enriching our children and furthering their education at a pace that was commiserate with in-person instruction last year. Our kids are desperate to go back to school to learn from their teachers and interact with their classmates which is the best for their growth and education. Thank you.</p>

**D. PUBLIC HEARING**

**1. 2020-21 Learning Continuity and Attendance Plan (LCP)**

President Burns opened the public hearing regarding the District's proposed Learning Continuity and Attendance Plan. There were no comments. The public hearing was closed.

**E. CONSENT ITEMS**

President Burns invited comments from the public on any item listed under Consent. There were no public comments.

**Superintendent**

- 1.1. Approval of Minutes
- 1.2. Approval of Memorandum of Understanding between Santee School District and Cox Communications California, LLC for Internet Services for Qualified Families Under its Connect2Compete Program
- 2.1. Approval/Ratification of Travel Requests
- 2.2. Acceptance of Donations, Grants, and Bequests
- 2.3. Approval/Ratification of General Services Agreements
- 2.4. Approval/Ratification of Expenditure Transactions Charged to District Issued Purchasing Cards (P-Cards)
- 2.5. Approval of Reimbursement for Special Education Services
- 3.1. Approval of Services Contract between Santee School District and San Diego County Office of Education (SDCOE) Regarding Participation in the California Regional Environmental Education Community Grant – pulled for separate consideration
- 3.2. Approval of Nonpublic Agency Master Contract with Xcite Steps ABA Agency
- 4.1. Personnel, Regular
- 4.2. Adoption of Resolution No. 2021-08 Reduce and/or Eliminate Classified Non-Management Positions
- 4.3. Approval of Short-Term Services Agreements

President Burns explained he would be abstaining from item E.3.1. Approval of Services Contract between Santee School District and San Diego County Office of Education (SDCOE) Regarding Participation in the California Regional Environmental Education Community Grant, as it posed a conflict of interest because of being employed by the San Diego County Office of Education. He turned the meeting over to Vice President Ryan for a vote. Member Fox moved approval of item E.3.1.

<b>Motion:</b>	<u>Fox</u>	<b>Burns</b>	<u>Abstained</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Vote:</b>	<u>4-1</u>	<b>Levens-Craig</b>	<u>Aye</u>		

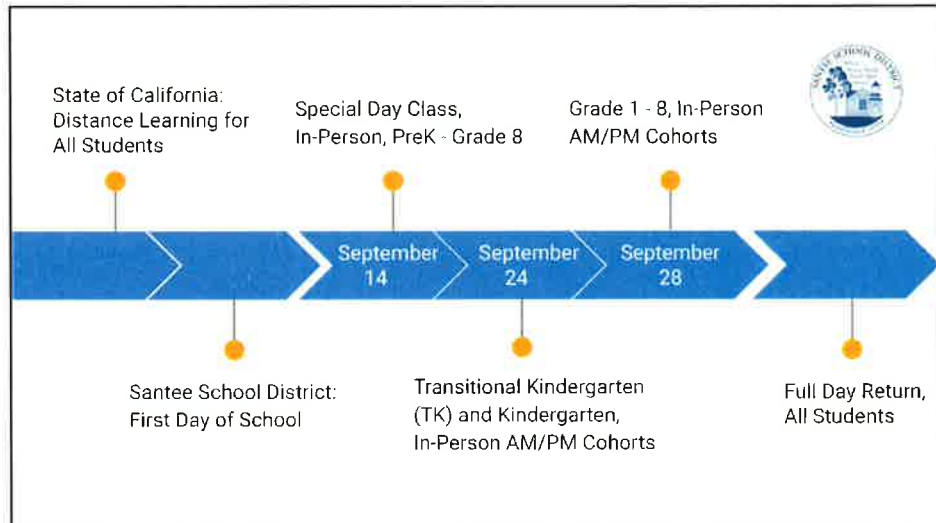
Member El-Hajj moved approval of the remaining Consent Items, with the exception of from item E.3.1. Approval of Services Contract between Santee School District and San Diego County Office of Education (SDCOE) Regarding Participation in the California Regional Environmental Education Community Grant.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Burns</b>	<u>Aye</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Second:</b>	<u>Ryan</u>	<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Levens-Craig</b>	<u>Aye</u>		

**F. DISCUSSION AND/OR ACTION ITEMS**

**Superintendent**

- 1.1. Re-opening of School Campuses 2020-21  
 Superintendent Baranski shared the District was in the process of working on the waiver for in-person instruction, when Administration learned it was being discontinued in anticipation of schools being able to reopen on September 1. She explained information was now being presented for the reopening of the school campuses for in-person learning as requested by 87% of the families that requested to return to the school campuses, once permitted; and noted 13% of the families would remain on distance learning. Superintendent Baranski discussed the recommended timeline for return to in-person instruction as follows.



She explained the proposed return date for special day classes was September 14 to allow those students who receive comprehensive support services (i.e. moderate to severe special needs students). Superintendent Baranski noted transportation routes and communication to parents, was currently pending. She shared teachers were recently notified on Friday of the proposed return and although there is a lot of work to be accomplished, she believed the teachers were ready to begin offering in-person instruction to these students on September 14. Superintendent Baranski proposed the start of the Transitional Kindergarten (TK) and Kindergarten (K) students for in-person am/pm cohorts, as of September 24; and explained these students were new to campus and needed time to acclimate before all rest of the students return. The remaining grades 1-8 students would return for in-person am/pm cohorts, as of September 28.

Superintendent Baranski noted the proposed hybrid am/pm cohort model was different from other districts; and explained why this was the best model for the children of Santee School District that offered daily in-person instruction. She explained that the parent survey noted some parents' needs for in-person instruction varied; and any model would be challenging for all parents. Superintendent Baranski expressed her belief this model was the best and safest way to bring students to in-person learning. She noted the recommended goal date for bringing back all students to a regular, full day of instruction is Monday, November 9. Superintendent Baranski explained that if the proposed timeline is approved, it would be 25 days distance learning for grades TK – K; and 27 for days of distance learning for grades 1-8.

Member Levens-Craig asked what would hinder the proposed return date of November 9. Superintendent Baranski shared several factors like County and local conditions, positive and/or contact cases, etc., and the six weeks between the hybrid model and the full return to in-person would be another indicator.

Superintendent Baranski shared the District continues to follow the California Department of Public Health: School Industry Guidance, that include 1) hygiene practices; 2) student face coverings (preschool - grade 2, strongly encouraged; and grade 3 - 8, required, unless exempt); 3) staff safety; 4) cleaning; 5) same cohorts, smaller classes; 6) limited sharing; 7) education for families; 8) signs and symptom checking; 9) prevention/intervention; and 10) classroom or school closures.

Superintendent Baranski provided an overview of the am/pm hybrid model as follows and explained this model provides for 2.75 hours more of in-person instruction per week than a 2-day model; contains a consistent, daily structure and routine; and student training will include recess and lunch procedures when we transition to full-time instruction.



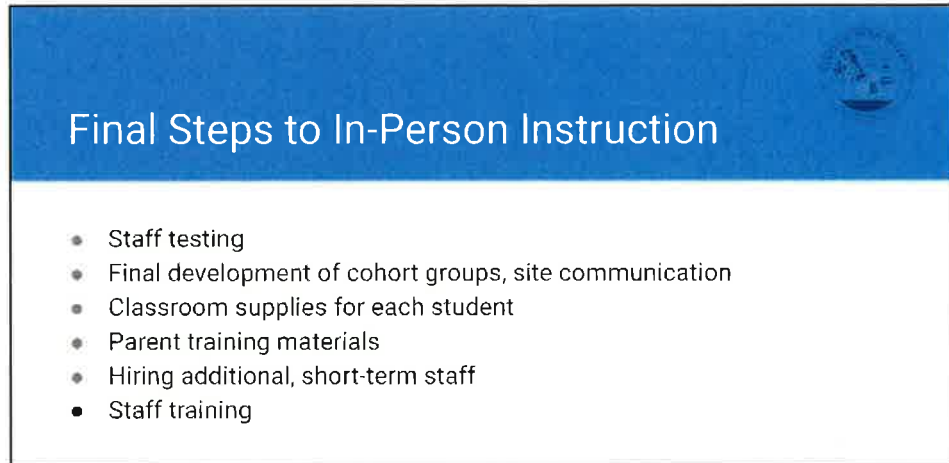
- 11 - 15 students, stable cohort
- 2.75 hours daily, in-person instruction
- Model with the most in-person time
- Daily, independent practice
- Additional intervention and support staff services
- Classroom cleaning between cohorts
- Student training on procedures and expectations

Superintendent Baranski shared site administration has been working on creating the am/pm schedules for children using the following schedules; taking into consideration siblings, transportation, and other student factors. Superintendent Baranski shared the student hybrid model schedules would be posted on Friday, September 11 for families to view. She noted all this information would be posted on the District website.

<b>"AM Students", Cohort A</b>	<b>Cajon Park, Carlton Hills, Chet F. Harritt, Hill Creek, PRIDE Academy</b>	<b>Carlton Oaks, Pepper Drive, Rio Seco, Sycamore Canyon</b>
Arrival/Gate Opens	7:30 AM	8:15 AM
Class Begins	7:45 AM	8:30 AM
Students Dismissed and Lunch Pickup	10:30 AM	11:15 AM
Cleaning of Classrooms	10:30 - 11:25 AM	11:15 - 12:10 PM

<b>"PM Students", Cohort B</b>	<b>Cajon Park, Carlton Hills, Chet F. Harritt, Hill Creek, PRIDE Academy</b>	<b>Carlton Oaks, Pepper Drive, Rio Seco, Sycamore Canyon</b>
Arrival/Gate Opens/Lunch Pickup	11:15 AM	12:00 PM
Class Begins	11:25 AM	12:10 PM
Students Dismissed	2:10 PM	2:55 PM

Superintendent Baranski explained final steps include the County working with the school districts to finalize the next steps for staff testing; the final development of a cohort groups and the site communicating student schedules to parents; classroom supplies for each student to avoid sharing; parent training material; hiring additional short-term staff, and staff training.



## Final Steps to In-Person Instruction

- Staff testing
- Final development of cohort groups, site communication
- Classroom supplies for each student
- Parent training materials
- Hiring additional, short-term staff
- Staff training

Member Fox inquired on the time schedule for special-day class students. Superintendent Baranski explained the start date was for a full-day return of students; this would allow them to receive the services noted on their individual educational plans (IEPs). Member Fox noted the timeline provided a two-week notice to parents and asked if that was sufficient time for staff to execute. Superintendent Baranski shared her confidence in staff and their readiness to meet the proposed timeline. Member Fox inquired on the proposed November 9 start date. Superintendent Baranski shared the proposed timeline allowed six-weeks for preparation from the hybrid to the return to full-time instruction; and coincided with the beginning of the trimester.

President Burns inquired on cleaning between cohorts and keeping students and staff safe. Superintendent Baranski shared there are 55 minutes between cohorts, that will allow teachers to take a lunch break, and using short-term staff and campus aides to assist with classroom clearing. Superintendent Baranski explained that because of the hybrid model, every student will have their own desk and classrooms will only require cleaning of the most commonly touched items (i.e., door handles, etc.).

Member Levens-Craig inquired on the requirement of student facemasks and consequences for non-compliance. Superintendent Baranski shared a condition for attending in-person instruction is wearing a facemask. If a student were defiant, the teacher and/or site administrator would make contact with the parent. Member Levens-Craig clarified that site administration would support teachers if the students were not complying with the conditions; and Superintendent Baranski confirmed the District would follow the required guidelines established by the California Department of Public Health. Member Levens-Craig inquired on substitute teachers. Superintendent Baranski explained the Human Resources is being tasked with making sure consistent substitutes are working on each campus. Member Levens-Craig shared a few school districts had created a video for students on the new procedures they should expect when they return to campus; and in one school parents and students have to acknowledged having viewed it and aware of the procedures. Superintendent Baranski shared being contacted by a parent on making a similar video and would be working with staff on ideas for a video. Member Levens-Craig asked if the District was providing plexi-glass and face shields for teachers based on their comfort level. Karl Christensen, Assistant Superintendent of Business Services, confirmed the District is providing face shields and plexi masks upon request by all teachers; all items are in stock. Member El-Hajj confirmed that although plexi-glass is displayed in some videos, it is only recommended for student desks if they are within six-feet. Mr. Christensen confirmed plexi-glass is only necessary if the distance is within six-feet. Member El-Hajj noted the distance between students varies between 3-

6 feet, according to the different agencies; and confirmed the District is still allowing for 6-feet between desks. Superintendent Baranski explained the recommended distance between students varies by agency; and shared the California Department of Public Health does not provide a number of feet, and refers to the distance between students, "as practical" to create as much space for the students as possible. Superintendent Baranski shared the limited number of students in the hybrid model, will be an issue for social distancing. However, the District would be taking the proper precautions, upon full return to in-person instruction, to prepare for classes that would have higher number of students in the classroom by installing plexi-glass barriers, where needed. Member Ryan shared it was safer to have the same cohorts with the teachers than mixing them.

Member El-Hajj shared she does not understand the reasoning as to the every other month testing of staff; and inquired on consequences if staff is not tested. Superintendent Baranski shared the testing of staff every two months is what is being recommended and noted Administration had not discussed specific details of the recommendation. Member El-Hajj asked if it was mandatory to take the temperature of every child upon entry to campus. Superintendent Baranski shared it is not mandatory but a recommended practice; and noted it provides more assurance to staff, if implemented. Superintendent Baranski reiterated the importance of staff and students staying home when feeling ill.

President Burns asked about the process if during in-person instruction a class is required to close. Superintendent Baranski shared that class would transition into distance learning again with a substitute, if needed.

Member El-Hajj inquired on temperature screening procedures for each site. Superintendent Baranski shared the screenings would be conducted outside the classroom doors. She explained site administrators are working on plans to limit contact between cohorts. Site Administrators will facilitate the arrival of students on their first day to guide them to their classrooms and explain the procedures for temperature screening, lining up, etc. Superintendent Baranski reinforced the importance of keeping students home when they are sick. She shared there is an isolation ward at each school site, in the event a student would trigger/fail the symptom screening. Member El-Hajj asked if the testing at the gate had been considered. Superintendent Baranski shared that option had been considered and that there are procedures that continue to be negotiated. She continued to explain that upon considering the number of gates at each campus, the variance in student enrolment at each campus, etc. it was determined it was best to test outside of the classroom door.

Member Levens-Craig acknowledged that taking temperature, handwashing, etc., will impede into instructional time. She shared hearing different perspectives from teachers and parents. Member Leven-Craig explained these include some parents are comfortable with the District's reopening plans and want to transition from distance learning to in-person learning; and other parents who selected in-person learning are still not comfortable with students returning to campus; and the flexibility for both parents. Superintendent Baranski shared there are spaces available for in-person instruction; and encouraged parents to call the Educational Services Department to inquire on specific grade-level availability, wait lists, etc. Member El-Hajj clarified that if a parent decides to transition their student into a different instructional model, the student would most likely have a different teacher each time. Member Ryan shared the need to establish a timeline for parents to commit to an educational choice.

President Burns inquired about visitors on campus. Superintendent Baranski shared that even during the hybrid period, there will be limited visitors allowed on campus. President Burns confirmed siblings would be kept on the same cohort. Superintendent Baranski confirmed siblings would be on the same cohort. President Burns inquired on students being pulled from their instructional time for RSP services, etc. Superintendent Baranski shared the importance of school site coordination on assembling their schedules to allow for these type of services outside of their 2.75 hours of instruction. She clarified these services would be done virtually, to avoid the mixing of student cohorts. President Burns shared knowing that parents in the community are not teachers, and that the Board never thought it would be making these type of decisions. He noted there are

strong opinions on both sides and it is within the nature of the educational community to want to make people happy; knowing it is an impossible task. President Burns noted the District was adamant about giving the community and parents choices, knowing things will change. He shared the District would try to work with all parents, as allowed. President Burns shared some concerns, as the District goes forward to full opening with some of our larger classrooms. He clarified that in cases where classrooms require plexi-glass barriers, they will be installed and the proper precautions will be taken to make everyone safe. President Burns acknowledged everyone had a different comfort zone, and asked Administration to work with employees on requests that will make them feel safer in their work environment.

President Burns shared considering several hybrid models of instruction and noted the importance of students' daily in-person interaction with their teacher. He acknowledged the teachers' hard work during the distance learning. President Burns explained attending two full days a week equated to a loss of 2.75 hours of instruction per week; a full day of instruction in the current hybrid model.

Member Levens-Craig acknowledged members of audience wanted to address the Board. President Burns explained that due to the current meeting format, member of public wishing to address the Board were asked to do so prior the start of the meeting, as referenced on the meeting agenda. He encouraged members of the public to email the Superintendent and/or Board members.

Member El-Hajj echoed President Burns' sentiments of the selected hybrid model and understanding that there are other models available, but believing this one is one that affects students the most with more in-person contact with teachers, for the most minutes in week. She noted this is what works for Santee. Member El-Hajj shared teachers are working very hard during these uncertain times, and although they want every student to excel, she asked that everyone take a little bit of time to get a routine established. She noted the importance of everyone feeling comfortable being in the classroom; and importance of students knowing routines. Member El-Hajj shared a discussion was needed regarding the upcoming parent conferences and report cards; and the need for compassion towards teachers as they are teaching a hybrid model, preparing for parent conferences, and preparing for full-time return on a very short timeline. She shared not having a solution but suggested maybe conferences be held over a two-week period, as an example. Member El-Hajj noted that testing, during this period to collect trimester data, is also of her concern. She noted the importance of testing, but shared it should not be the only diagnostic for teachers during this time. Member El-Hajj noted her concern of special day students having to wear masks all day when they return to in-person instruction. Superintendent Baranski shared the upper-grade students are encouraged to wear masks but exceptions will be made, as needed. She noted some parents were already working with their doctors in anticipation for a full-day return. Superintendent Baranski noted staff would be thoughtful of this and encouraged outdoor activities where social distancing is possible; and noted this population would be on campus two weeks prior than the start of the hybrid model to acclimate. Member El-Hajj shared receiving various email from parents about start dates and referenced an email from a parent that eluded to waiting until after the effects of Labor Day to make a decision. Member El-Hajj noted she supported the fact that we were allotting sufficient time in between the holiday to start the hybrid model and full return. She shared her idea of phasing in the students by grades.


Member Ryan noted everyone is trying to make decisions with the best interest of the students; including the student educational needs and providing the necessary tools for staff. She noted being employed by an organization being deemed as "essential" and being considered an "essential employee." Member Ryan referenced the videos by the infectious disease doctors from Rady Children's Hospital. She explained one of their major responsibilities is that children are educated; and do what is possible to support staff to make sure this happens. She explained the video provided information from expert infectious disease physicians; of which one has been involved with the Center of Disease Control for over 30. Member Ryan explained the doctors assessed the balancing values of keeping the school closed versus reopening. She noted Rady Children's

Hospital has seen an influx of students on a daily basis due to social and emotional needs.

## Balancing Value

- ▶ Physical health of child, teachers, families and society in general
- ▶ Educational needs of children
- ▶ Social and emotional health of children and families
- ▶ Economic needs
- ▶ Nutritional services
- ▶ Child protective services

School closureSchool reopening

Rady Children's

Member Ryan expressed her gratitude towards Superintendent Baranski for her presentation, and putting the procedures and protocols in place to protect the students and staff. She acknowledged receiving emails from parents, community members, and staff on the dangers of returning on campus; and the need to return to campus. Member Ryan referenced a case of a 9-year COVID infected child who was exposed by one of his parents. She explained this student attended three different schools, was in contact with about 80 other students and multiple teachers, and no one other than him became infected with COVID-19, after all of the close contact. She shared that although we hear about the spread through the news, scientists are confirming the spread is minimal. The scientists noted the most infections are traced to restaurants and bars; one of lowest being preschool facilities

Member Ryan reiterated that children are not the ones spreading the disease; and noted that Rady Children's Hospital is treating COVID patients and staff is in constant contact with multiple patients on a daily basis. She noted healthcare providers have been practicing what has been presented tonight: wash your hands, social distance, and wear facemask and/or face shield. Member Ryan shared her message to everyone is if you do those three things, the children and staff will be protected. She noted that despite the daily contact, no Rady Children's Hospital employee had tested positive for COVID-19, due to their work. Some employees have tested positive, but contact has been confirmed due to activities outside of work. Member Ryan shared she feels the District can do the same for their staff and students.

Member Ryan moved approval of Administration's recommended reopening timeline. Member El-Hajj inquired on her proposed suggestion of the varying starting dates for the lower grades. President Burns noted that he was comfortable moving forward on Administration's recommendation as presented.

- Tuesday, September 8 : State Preschool
- Monday, September 14: Preschool – grade 8, special day class students
- Thursday, September 24 – Friday, September 25, Entry of AM/PM cohorts, TK - Kindergarten
- Monday, September 28: Entry of AM/PM cohorts, students grades 1-8
- GOAL DATE: Monday, November 9: Full Day Return, All Students

<b>Motion:</b>	<u>Ryan</u>	<b>Burns</b>	<u>Aye</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Second:</b>	<u>Fox</u>	<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Levens-Craig</b>	<u>Aye</u>		

**Human Resource/Pupil Services**

**2.1. Ratification of Memorandum of Understanding (MOU) between Santee School District and Santee Teachers Association (STA)**

Tim Larson, Assistant Superintendent of Human Resources, presented the Memorandum of Understanding between Santee School District and Santee Teachers Union Association for ratification. Member El-Hajj moved approval.

<b>Motion:</b>	<u>El-Hajj</u>	<b>Burns</b>	<u>Aye</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Second:</b>	<u>Fox</u>	<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Levens-Craig</b>	<u>Aye</u>		

**2.2. Ratification of Memorandum of Understanding (MOU) between Santee School District and California School Employees Association and its Santee Chapter #557**

Tim Larson, Assistant Superintendent of Human Resources, presented the Memorandum of Understanding between California School Employees Association and its Santee Chapter #557 for ratification. Member Ryan moved approval.

<b>Motion:</b>	<u>Ryan</u>	<b>Burns</b>	<u>Aye</u>	<b>El-Hajj</b>	<u>Aye</u>
<b>Second:</b>	<u>El-Hajj</u>	<b>Ryan</b>	<u>Aye</u>	<b>Fox</b>	<u>Aye</u>
<b>Vote:</b>	<u>5-0</u>	<b>Levens-Craig</b>	<u>Aye</u>		

**G. BOARD POLICIES AND BYLAWS**

President Burns noted items F.1.1., F.1.2., and F.1.3., were first readings. He asked Board members to contact Administration if there were any questions and/or concerns.

**1.1. First Reading: New Board Policy 3555, Nutrition Program Compliance**

**1.2. First Reading: New Board Policy 3600, Consultants**

**1.3. First Reading: Revised Board Policy 5141.52, Suicide Prevention**

**H. EMPLOYEE ASSOCIATION COMMUNICATION**

Melanie Hirahara, STA President, shared being busy with STA concerns and teaching from her classroom. She noted discussing pending concerns at the last meeting and hearing from other teachers that shared the same sentiments. Mrs. Hirahara shared these sentiments were not only her own, but from all Santee teachers.

Mrs. Hirahara explained that at the last meeting, she had shared some issues teachers were encountering; and noted Member El-Hajj had asked for an update on the progress. She acknowledged that at the last meeting, she referenced teachers not being properly trained as required in google needs or Microsoft teams prior to the start of school. She noted more trainings have been provided and teachers have stepped up and provided training for each other to help navigate the first few difficult days. Mrs. Hirahara shared parents were responsive and helpful in many ways. She shared that since the last meeting, technology has been communicating daily with teachers letting them know where they are in the process of technology; getting teachers resources, as needed; curriculum online, etc. She noted the communication has been very helpful to teachers with planning. Mrs. Hirahara added knowing what is happening makes teachers feel secure of where they are in the process, and assists with planning their curriculum.

Mrs. Hirahara shared she is very concerned with the lack of District-wide communication to teachers. She noted the importance of constant and continued communication about current procedures and policies. Mrs. Hirahara shared the importance of bringing teachers into the discussion as the District moves into the hybrid model. She noted an MOU has not even discussed for the hybrid model and noted this was essential to make sure safety protocols were

put in place and teacher workload is considered. Mrs. Hirahara shared teacher workload would increase with the implementation of the hybrid model.

President Burns expressed his gratitude towards Mrs. Hirahara and shared being glad to hear some of the concerns that were presented in the prior meeting had been addressed by the District. On behalf of the Board, he expressed their gratitude towards the teachers and all the hard work they have done to prepare for distance learning; and to all the employees that support the learning process.

**I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

Member Levens-Craig acknowledged the over 300 parents that attended the virtual meeting. She shared the importance of a parent's involvement in their child's education. Member Levens-Craig congratulated Mr. Christensen on the birth of his grandchild; and shared it was her granddaughter's eighth-month birthday.

President Burns shared his concern for parents of long-term distance learning students and having to contact several administrators to report an absence, illness, etc. He shared the idea of having a District Administrator be the contact for those parents, and provide parents and staff support. Superintendent Baranski explained that if a parent is having issues with their child, they should contact the teacher first and then the Principal at the site, if needed. For additional support, they would contact Mike Olander, Director of Pupil Services.

Superintendent Baranski shared the District is unable to create a different school for the long-term long distance students. She explained the District would have to apply to create another school to receive a school code, since the enrollment is reported on the California Longitudinal Pupil Achievement Data System (CALPADS). Superintendent Baranski noted the importance for teachers having support, teacher workspace, if needed. She explained some campuses, like PRIDE Academy, did not have any assigned long-term distance-learning teacher because of spacing limitations; and Chet F. Harritt and Sycamore Canyon due to construction. Superintendent Baranski shared the importance of making sure the process is communicated to the parents. President Burns shared he still did not like that, parents had various points-of-contacts; and noted issues like this, needed reassessment. He explained the whole process is stressful enough for parents, and teachers and the District should facilitate the process, as much as possible. President Burns referenced one of the public comments also addressed the issue.

**J. CLOSED SESSION**

President Burns announced that the Board would meet in closed session for:

1. **Conference with Labor Negotiator** (Gov't. Code § 54956.8)  
*Purpose:* Negotiations  
*Agency Negotiators:* Tim Larson, Assistant Superintendent  
*Employee Organizations:* Santee Teachers Association (STA); and  
Classified School Employees Association (CSEA)
2. **Public Employee Performance Evaluation** (Gov't. Code § 54957)  
*Superintendent*

The Board entered closed session at 8:51 p.m.

**K. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:05 p.m. and reported no action had been taken.

**L. ADJOURNMENT**

With no further business, the regular meeting of September 1, 2020 was adjourned at 10:05 p.m.

**SANTEE SCHOOL DISTRICT  
SPECIAL MEETING  
OF THE BOARD OF EDUCATION**

September 3, 2020  
**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

The meeting was called to order at 6:00 p.m. by President Burns.

**B. PUBLIC COMMUNICATION**

There was no public communication.

**C. CLOSED SESSION**

1. Consideration of Student Matter (Ed. Code § 48918) Student #: 9-1920

The Board entered closed session at 6:08 p.m. to discuss student discipline hearings for student #: 9-1920. This matter was heard by the Santee School Board Members Dustin Burns, Barbara Ryan, Dianne El-Hajj, and Ken Fox in closed session. Oral and documentary evidence was received. Following the presentation of evidence by Mr. Tim Larson, Assistant Superintendent, Pupil Services, and Mr. Mike Olander, Director of Pupil Services & Student Well-Being, President Burns announced the Board members would deliberate and all other persons were asked to leave the room. The parent/guardian and student were no-shows.

**D. RECONVENE TO PUBLIC SESSION AND ADJOURNMENT**

The Board reconvened to public session at 6:45 p.m.

**ACTION TAKEN BY BOARD**

It was motioned by Member Fox to expel student #9-1920 from the Santee School District for violation of California Education Code Sections 48900 ( c ) Possessed, used, sold, furnished or been under the influence of a controlled substance, and Santee School District Board Policy 5144.1: Students: Suspension and Expulsion/Due Process and Administrative Regulations 5144.1.

The expulsion shall be immediately suspended herewith, and the student shall complete the following elements in a Rehabilitation Plan:

- Remain at Cajon Park School through June 9, 2021. Student may not return to previous school.
- Achieve and maintain a 2.0 (or better) GPA for effort and citizenship performance.
- Receive no new suspensions.
- Attend school regularly with no unexcused absences or tardies.
- Perform 20 hours of community service by June 1, 2021 and provide written verification.
- Complete a counseling program for drug abuse prevention/treatment.
- Remain free of illegal substances and participate in a monthly drug-testing program at district expense.
- Complete all elements of this Rehabilitation Plan by June 9, 2021 and present documentation to verify completion.

A parent/guardian must meet with the Director of Pupil Services by September 14, 2020, to review and sign the Rehabilitation Plan. If the parent/guardian fails to meet within the designated time and/or does not sign the Rehabilitation Plan, the student may be expelled without further Board action.

*Motion:* Fox  
*Second* El-Hajj  
*Vote:* 5-0

*Burns* Aye  
*Ryan* Aye  
*Levens-Craig* Not Present

*El-Hajj* Aye  
*Fox* Aye

**E. ADJOURNMENT**

The September 3, 2020 special meeting was adjourned at 6:48 p.m.



Consent Item E.2.1. Approval/Ratification of Travel Requests  
Prepared by Karl Christensen  
September 15, 2020

**BACKGROUND:**

In accordance with BP 3350 of the Board of Education, an employee may attend conventions, conferences, or meetings of boards, committees, and commissions; to travel for the purpose of recruiting personnel; to visit other school districts; to appear before legislative committees; and to perform other out-of-district travel which is in the best interests of the school district and which assists employees to perform their jobs successfully.

A list of travel and professional staff events is presented for the Board’s review and approval/ratification. Included on the report are dates, names of meetings and locations, and either categorical, grant, or general funding sources that support such travel.

**RECOMMENDATION:**

It is recommended that the Board of Education approve/ratify the Travel Report for personnel requesting travel on the attached schedule.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Staff Development	Implement a staff development plan as the cornerstone of employee performance and growth

**FISCAL IMPACT:**

The estimated travel expenses are \$97.00, as disclosed on the following page.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.1.

Board Travel Report - September 15, 2020										
Travel Dates		Attendees	Site or Dept.	Conference or Workshop	Location	Sub Cost	Estimated Expenses	Budget	Purpose of Travel	District Goal
Thursday,	06/25/20	Michelle Tomaszuk	Carlton Hills	Writing Masterclass	Online Workshop	\$0	\$97	Carlton Hills	Masterclass on Writing Strategies	1
Travel Requests That Require Airfare, Overnight Stay, and/or Travel Outside of the State of California										
(NONE)										

District Goals:

1. Raise mastery of reading and writing grade level literacy standards with annual, incremental growth of at least five percentage points resulting in 90% mastery by June 2023.
2. Raise percentage of students feeling safe or very safe at school with annual, incremental growth of at least seven percentage points resulting in 100% of students feeling safe by June 2023.

**BACKGROUND:**

Warrants issued by the District are required by law to be approved or ratified by the Board of Education.

Commercial Warrants issued for the period of August 2020:

<u>Fund #/Name</u>	<u>Warrant #'s</u>	<u>Amount</u>
0100 General	14-697155 TO 14-703797	\$1,014,026.28
0900	N/A	
1200	N/A	
1300	14-697957 TO 14-704976	\$95,492.73
1400	14-697156 TO 14-703788	\$227,403.00
2109	N/A	
2139 / 2108	14-697971 TO 14-703798	\$904,726.94
2518	N/A	
2538	14-697972 TO 14-703787	\$13,138.00
3500	N/A	
4000	14-697961 TO 14-701877	\$4,145.07
6300	14-697155 TO 14-703793	\$1,949.95
TOTAL:		<b>\$2,260,881.97</b>

Student Body Warrants issued for the period of August 2020:

<b>\$0</b>
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Payroll Warrants issued for the period of August 2020:

<u>Fund #/Name</u>		<u>Amount</u>
01 00	01 00	\$1,034,391.25
12 00	12 00	\$4,188.71
13 00	13 00	\$42,611.14
14 00	14 00	\$0
25 18	25 18	\$0
63 00	63 00	\$210,972.90
		<b>\$1,292,164.00</b>

**RECOMMENDATION:**

It is recommended that the Board of Education approve the expenditure warrants for the month of August 2020 as presented.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of commercial, student body, and payroll expenditure warrants total \$3,553,045.97 and is disclosed above.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.2.

**BACKGROUND:**

A numerical listing of purchase orders, including the date issued, the name of the vendor, a general description of items requested, and the anticipated cost of the purchase is attached for the review and approval of the Board of Education. Actual copies of the purchase orders are available for review upon request. As a part of the report, any payment to vendors that increases the amount of the purchase order by 10% or more, or change orders that increase the amount of the bid, will be presented for Board approval/ratification. The table below is a summary of total purchase orders by location for the month of August 2020:

<b>AMOUNT</b>	<b>LOCATION</b>
\$158,236.17	<b>BUSINESS SERVICES</b>
\$880.23	<b>CAJON PARK ANNEX</b>
\$4,338.06	<b>CARLTON HILLS SCHOOL</b>
\$4,551.28	<b>CARLTON OAKS SCHOOL</b>
\$34,822.39	<b>CHET F HARRITT SCH</b>
\$307,462.03	<b>DISTRICT LIBRARY</b>
\$8,680.00	<b>EDUCATIONAL PROJECTS</b>
\$42,090.94	<b>EDUCATIONAL SERVICES</b>
\$349.21	<b>FACILITIES MODERNIZATION</b>
\$1,035.60	<b>HILL CREEK SCHOOL</b>
\$549.53	<b>HUM</b>
\$397.47	<b>HUMAN RESOURCES</b>
\$4,956.70	<b>MAINTENANCE</b>
\$778.27	<b>OPERATIONS/CUSTODIAL</b>
\$13,877.63	<b>PEPPER DRIVE SCHOOL</b>
\$5,385.36	<b>PROJECT SAFE</b>
\$13,290.72	<b>PROSPECT AVENUE SCH</b>
\$2,782.73	<b>PUPIL SERVICES</b>
\$2,159.16	<b>RIO SECO SCHOOL</b>
\$1,185,842.74	<b>SPECIAL EDUCATION</b>
\$4,721.30	<b>SUPERINTENDENT DEPT</b>
\$989.55	<b>SYCAMORE CANYON SCH</b>
\$63,851.45	<b>TECHNOLOGY SERVICES</b>
\$8,382.40	<b>TRANSPORTATION</b>
\$18,242.97	<b>WAREHOUSE</b>
\$1,888,653.89	<b>Grand Total</b>

**RECOMMENDATION:**

Administration recommends approval of purchase orders #0000010573 through 0000010749 issued August 1, 2020 through August 31, 2020.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
	Learning Environment	Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact of \$1,888,653.89 is disclosed on the following pages.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.3.

**LOCATION LIST 2020-21**

01 Santee School  
 02 Pepper Drive School  
 03 Carlton Hills School  
 04 Sycamore Canyon School  
 05 Prospect Avenue School  
 06 Cajon Park School  
 07 Chet F. Harritt School  
 08 Carlton Oaks School  
 09 Rio Seco School  
 10 Hill Creek School  
 11 Cajon Park Annex  
 12 Prospect Avenue Annex  
 26 Cajon Park Junior High  
 60 Board of Education  
 62 Superintendent  
 64 Business Services  
 65 Personnel  
 66 Educational Services  
 67 Special Education, Centralized  
 68 Special Projects, Centralized  
 69 Professional Development  
 70 Student Support Services  
 71 Library Media Services  
 72 Project SAFE  
 73 Technology  
 74 Operations  
 75 Maintenance

76 Transportation  
 78 Warehouse  
 90 Central Kitchen  
 92 Publications  
 97 District Wide  
 100 Summer School  
 108 Carlton Oaks Summer School  
 110 Hill Creek Summer School

Fund Numbers

03 00 General - Unrestricted  
 06 00 General - Restricted  
 12 06 Child Development Fund  
 13 00 Cafeteria Fund  
 14 00 Deferred Maintenance Fund  
 17 42 Special Reserve - Other Than Cap/Out  
 21 09 Other Building Fund  
 21 10 Building Fund  
 25 18 Capital Facilities Account Fund  
 25 24 Capital Projects Fund  
 25 38 Capital Facilities Redevelopment  
 30 00 State School Building Fund  
 (Modernization) and Lease/Purchase  
 40 00 Special Reserve Fund -  
 Capital Projects  
 53 26 Tax Override Fund - SSBF  
 67 30 Deductible Ins Loss Fund

M = Monthly Blanket  
 A = Annual Blanket  
 L = Lottery

**PURCHASE ORDER EXCEEDED BY 10%  
FOR THE MONTH OF AUGUST 2020**

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
10493	8/6/2020	0100	SPOT KIDS THERAPY	067	ANNUAL AGREEMENT FOR OCCUPATIONAL THERAPIST	\$ 44,032.50
					INCREASED AMOUNT	\$ 67,207.50
					NEW TOTAL	\$ 111,240.00
10629	8/7/2020	0100	ACES 2020-001	067	ANNUAL FOR NPS STUDENT AND INTENSIVE SERVICES	\$ 80,102.00
					INCREASED AMOUNT	\$ 8,371.00
					NEW TOTAL	\$ 88,473.00
10700	8/19/2020	6300	ADVERTISING EDGE	072	DRAWSTRING BACKPACKS FOR SUMMER	\$ 896.48
					INCREASED AMOUNT FOR SET UP AND SHIPPING	\$ 190.47
					NEW TOTAL	\$ 1,086.95



**PURCHASE ORDER LISTING  
AUGUST 2020  
REPORT BY SITE**

PO Number	DATE	VENDOR	DESCRIPTION	FUND	AMOUNT	LOC	LOCATION
0000010575	8/3/2020	FERGUSON ENTERPRISES INC	WASH BASIN SUPPLIES - COVID	0100	49.04	064	BUSINESS SERVICES
0000010577	8/4/2020	MAINTEX INC	COVID SUPPLIES	0100	4832.80	064	BUSINESS SERVICES
0000010582	8/4/2020	HOME DEPOT COMMERCIAL ACCOUNT	SUPPLIES FOR COVID	0100	87.74	064	BUSINESS SERVICES
0000010592	8/5/2020	MAINTEX INC	COVID SUPPLIES	0100	566.02	064	BUSINESS SERVICES
0000010593	8/5/2020	PIONEER CHEMICAL COMPANY	COVID SUPPLIES	0100	1084.00	064	BUSINESS SERVICES
0000010595	8/5/2020	LEROY FULMER	REIMBURSEMENT - CLAIM	0100	7592.84	064	BUSINESS SERVICES
0000010606	8/6/2020	OFFICE DEPOT INC	COVID SUPPLIES	0100	5600.00	064	BUSINESS SERVICES
0000010625	8/6/2020	PIONEER CHEMICAL COMPANY	COVID SUPPLIES	0100	3252.00	064	BUSINESS SERVICES
0000010626	8/6/2020	AMAZON.COM	COVID SUPPLIES	0100	911.92	064	BUSINESS SERVICES
0000010632	8/7/2020	OFFICE DEPOT INC	COVID SUPPLIES	0100	14998.75	064	BUSINESS SERVICES
0000010633	8/7/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	222.00	064	BUSINESS SERVICES
0000010633	8/7/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	8829.60	064	BUSINESS SERVICES
0000010633	8/7/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	229.50	064	BUSINESS SERVICES
0000010636	8/7/2020	AMAZON.COM	COVID SUPPLIES	0100	225.90	064	BUSINESS SERVICES
0000010636	8/7/2020	AMAZON.COM	COVID SUPPLIES	0100	5548.89	064	BUSINESS SERVICES
0000010637	8/7/2020	OFFICE DEPOT INC	COVID SUPPLIES	0100	6499.50	064	BUSINESS SERVICES
0000010638	8/7/2020	MCKESSON MEDICAL-SURGICAL GVT SOL LLC	COVID SUPPLIES	0100	936.50	064	BUSINESS SERVICES
0000010639	8/7/2020	SMILE MAKERS	COVID SUPPLIES	0100	14.99	064	BUSINESS SERVICES
0000010639	8/7/2020	SMILE MAKERS	COVID SUPPLIES	0100	116.91	064	BUSINESS SERVICES
0000010644	8/10/2020	OFFICE DEPOT INC	COVID SUPPLIES	0100	9998.00	064	BUSINESS SERVICES
0000010647	8/11/2020	DAILY JOURNAL CORPORATION	LEGAL ADVERTISING	0100	39.00	064	BUSINESS SERVICES
0000010649	8/11/2020	CAMEO PAPER & JANITORIAL	COVID SUPPLIES	0100	15000.00	064	BUSINESS SERVICES
0000010649	8/11/2020	CAMEO PAPER & JANITORIAL	COVID SUPPLIES	0100	15000.00	064	BUSINESS SERVICES
0000010649	8/11/2020	CAMEO PAPER & JANITORIAL	COVID SUPPLIES	0100	15000.00	064	BUSINESS SERVICES
0000010649	8/11/2020	CAMEO PAPER & JANITORIAL	COVID SUPPLIES	0100	7500.00	064	BUSINESS SERVICES
0000010665	8/12/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	159.00	064	BUSINESS SERVICES
0000010665	8/12/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	177.00	064	BUSINESS SERVICES
0000010665	8/12/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	8600.00	064	BUSINESS SERVICES
0000010665	8/12/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	6450.00	064	BUSINESS SERVICES
0000010665	8/12/2020	SOUTHWEST SCHOOL SUPPLY	COVID SUPPLIES	0100	9675.00	064	BUSINESS SERVICES
0000010673	8/13/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	1163.71	064	BUSINESS SERVICES
0000010673	8/13/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	227.53	064	BUSINESS SERVICES
0000010673	8/13/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	32.22	064	BUSINESS SERVICES
0000010673	8/13/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	106.67	064	BUSINESS SERVICES
0000010673	8/13/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	29.06	064	BUSINESS SERVICES
0000010676	8/13/2020	CORODATA SHREDDING INC.	SHREDDING SERVICES	0100	357.80	064	BUSINESS SERVICES
0000010678	8/14/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	1163.71	064	BUSINESS SERVICES
0000010679	8/14/2020	AMAZON.COM	COVID NURSE SUPPLIES	0100	2076.84	064	BUSINESS SERVICES
0000010680	8/14/2020	ALERT SERVICES, INC	COVID - NURSE SUPPLIES	0100	605.00	064	BUSINESS SERVICES
0000010681	8/14/2020	MEDCO SUPPLY COMPANY	COVID - NURSE SUPPLIES	0100	108.36	064	BUSINESS SERVICES
0000010690	8/18/2020	FEDERAL EXPRESS CORPORATION	SHIPPING COSTS	0100	14.29	064	BUSINESS SERVICES
0000010708	8/21/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES	0100	173.11	064	BUSINESS SERVICES

0000010709	8/21/2020	VALLEY INDUSTRIAL SPECIALTIES	COVID SUPPLIES	0100		524.99	064	BUSINESS SERVICES
0000010710	8/21/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES- MATERIALS	0100		57.99	064	BUSINESS SERVICES
0000010715	8/24/2020	IDENT-A-KID SERVICES OF AMERICA, INC	VISITOR MANAGEMENT LICENSE	0100		460.00	064	BUSINESS SERVICES
0000010730	8/26/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100		1492.75	064	BUSINESS SERVICES
0000010735	8/26/2020	HOME DEPOT COMMERCIAL ACCOUNT	COVID SUPPLIES- STEPS FOR SINK	0100		352.92	064	BUSINESS SERVICES
0000010737	8/27/2020	AMAZON.COM	COVID SUPPLIES- FIRST AIDE KIT	0100		92.32	064	BUSINESS SERVICES
						158236.17		<b>BUSINESS SERVICES Total</b>
0000010654	8/11/2020	AMAZON.COM	SUPPLIES	0100		15.74	006	CAJON PARK ANNEX
0000010654	8/11/2020	AMAZON.COM	SUPPLIES	0100		31.49	006	CAJON PARK ANNEX
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100		833.00	006	CAJON PARK ANNEX
						880.23		<b>CAJON PARK ANNEX Total</b>
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100	\$	54.29	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100	\$	77.51	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100	\$	11.62	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100	\$	11.58	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100		33.49	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100		45.60	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100	\$	45.60	003	CARLTON HILLS SCHOOL
0000010574	8/3/2020	AMAZON.COM	SUPPLIES - CH	0100	\$	21.42	003	CARLTON HILLS SCHOOL
0000010586	8/4/2020	SCHOLASTIC CLASSRM MAGAZINES	SUBSCRIPTION MAGAZINES - CH	0100	\$	2,652.12	003	CARLTON HILLS SCHOOL
0000010596	8/5/2020	ROCHESTER 100 INC	SUPPLIES	0100	\$	337.50	003	CARLTON HILLS SCHOOL
0000010672	8/13/2020	HOME DEPOT COMMERCIAL ACCOUNT	MAINTENANCE SUPPLIES	0100		21.78	003	CARLTON HILLS SCHOOL
0000010724	8/25/2020	AMAZON.COM	DESK ORDER	0100		188.55	003	CARLTON HILLS SCHOOL
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100		837.00	003	CARLTON HILLS SCHOOL
						4338.06		<b>CARLTON HILLS SCHOOL Total</b>
0000010738	8/27/2020	SCHOOL SPECIALTY, INC	WORDLY WISE SUBSCRIPTION	0100		1035.48	008	CARLTON OAKS SCHOOL
0000010743	8/28/2020	LEARNING A-Z	SOFTWARE LICENSE RENEWAL	0100		1339.40	008	CARLTON OAKS SCHOOL
0000010743	8/28/2020	LEARNING A-Z	SOFTWARE LICENSE RENEWAL	0100		1339.40	008	CARLTON OAKS SCHOOL
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100	\$	837.00	008	CARLTON OAKS SCHOOL
					\$	4,551.28		<b>CARLTON OAKS SCHOOL Total</b>
0000010573	8/3/2020	DAVE BANG ASSOCIATES INC	SHADE SHELTER- CHET F. HARRITT	2538		15945.79	007	CHET F HARRITT SCH
0000010578	8/4/2020	ZASUETA CONTRACTING INC.	INSTALLATION DSA SHADE AT CFH	2538		10760.00	007	CHET F HARRITT SCH
0000010684	8/17/2020	NEXON CORPORATION	PIPE REMOVAL & DISPOSAL	2139		4452.00	007	CHET F HARRITT SCH
0000010685	8/17/2020	WESTERN ENVIRONMENTAL & SAFETY	ASBESTOS CONSULTATION SERVICES	2139		2125.00	007	CHET F HARRITT SCH
0000010692	8/18/2020	STEMSCOPES CALIFORNIA	SOFTWARE LICENCES	0100		702.60	007	CHET F HARRITT SCH
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100		837.00	007	CHET F HARRITT SCH
						34822.39		<b>CHET F HARRITT SCH Total</b>
0000010587	8/4/2020	CORWIN	DISTANCE LEARNING PLAYBOOKS	0100		11,425.48	071	DISTRICT LIBRARY
0000010589	8/5/2020	CURRICULUM ASSOCIATES INC	iREADY ASSESSMENTS AND PD	0100		232,198.00	071	DISTRICT LIBRARY
0000010628	8/7/2020	HOUGHTON MIFFLIN HARCOURT	iREAD LICENSES	0100		1,560.00	071	DISTRICT LIBRARY
0000010645	8/10/2020	PEARSON	ANNUAL - SCHOOL NET LICENSES	0100		60,935.00	071	DISTRICT LIBRARY
0000010675	8/13/2020	CORWIN	DISTANCE LEARNING PLAYBOOKS	0100		1,258.60	071	DISTRICT LIBRARY
0000010675	8/13/2020	CORWIN	DISTANCE LEARNING PLAYBOOKS	0100		84.95	071	DISTRICT LIBRARY
						307,462.03		<b>DISTRICT LIBRARY Total</b>
0000010718	8/24/2020	SDSU RESEARCH FOUNDATION	PROFESSIONAL DEVELOPMENT	0100		8,680.00	068	EDUCATIONAL PROJECTS
						8,680.00		<b>EDUCATIONAL PROJECTS Total</b>
0000010689	8/18/2020	PANORAMA EDUCATION, INC.	SOFTWARE LICENCE & PROJECT MGM	0100		22400.00	066	EDUCATIONAL SERVICES
0000010730	8/26/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100		190.94	066	EDUCATIONAL SERVICES

0000010733	8/26/2020	ROSETTA STONE LTD	SOFTWARE LICENSE RENEWAL	0100	19500.00	069	EDUCATIONAL SERVICES
					42090.94		<b>EDUCATIONAL SERVICES Total</b>
0000010711	8/21/2020	LOWE'S STORE #1661	ROOFING MATERIAL	0100	349.21	077	FACILITIES MODERNIZATION
					349.21		<b>FACILITIES MODERNIZATION Total</b>
0000010682	8/14/2020	MAINTEX INC	CUSTODIAL SUPPLIES	0100	91.88	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	23.70	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	5.98	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	5.98	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	7.52	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	8.56	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	13.52	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	11.86	010	HILL CREEK SCHOOL
0000010693	8/18/2020	SCHOOL HEALTH CORPORATION	HEALTH OFFICE SUPPLIES	0100	29.60	010	HILL CREEK SCHOOL
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100	837.00	010	HILL CREEK SCHOOL
					1035.60		<b>HILL CREEK SCHOOL Total</b>
0000010746	8/28/2020	MAINTEX INC	COVID SUPPLIES- HAZ MAT SUITS	0100	549.53	064	HUM
					549.53		<b>HUM Total</b>
0000010576	8/3/2020	FMZ INTERACTIVE	WEBSITE DEVELOPMENT SVCS	0100	300.00	065	HUMAN RESOURCES
0000010730	8/26/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	0100	97.47	065	HUMAN RESOURCES
					397.47		<b>HUMAN RESOURCES Total</b>
0000010581	8/4/2020	R&R CONTROLS, INC.	HVAC SUPPLIES	0100	78.12	075	MAINTENANCE
0000010617	8/6/2020	FIRE ETC	TESTING SERVICES	0100	558.58	075	MAINTENANCE
0000010617	8/6/2020	FIRE ETC	TESTING SERVICES	0100	138.23	075	MAINTENANCE
0000010674	8/13/2020	WESTERN ENVIRONMENTAL & SAFETY	SAMPLING AND TESTING	0100	2871.00	075	MAINTENANCE
0000010696	8/18/2020	SUNBELT RENTALS	EQUIPMENT RENTAL	0100	308.05	075	MAINTENANCE
0000010698	8/19/2020	PREMIER ROOFING INC.	ROOFING REPAIR	0100	450.00	075	MAINTENANCE
0000010702	8/19/2020	R&R CONTROLS, INC.	HVAC SYSTEM CHECK	0100	85.00	075	MAINTENANCE
0000010731	8/26/2020	ABABA BOLT	MAINTENANCE SUPPLIES	0100	17.72	075	MAINTENANCE
0000010739	8/28/2020	PREMIER ROOFING INC.	ROOFING REPAIRS	0100	450.00	075	MAINTENANCE
					4956.70		<b>MAINTENANCE Total</b>
0000010671	8/13/2020	LOWE'S STORE #1661	CUSTODIAL EQUIPMENT	0100	369.55	074	OPERATIONS/CUSTODIAL
074-2943	8/17/2020	MAINTEX INC	CUSTODIAL EQUIPMENT REPLACEMENT	0100	48.23	074	OPERATIONS/CUSTODIAL
0000010740	8/28/2020	MAINTEX INC	EXTRACTOR SERVICE REPAIR	0100	360.49	074	OPERATIONS/CUSTODIAL
					778.27		<b>OPERATIONS/CUSTODIAL Total</b>
0000010597	8/5/2020	DELL MARKETING L.P.	TONERS - PD	0100	181.82	002	PEPPER DRIVE SCHOOL
0000010597	8/5/2020	DELL MARKETING L.P.	TONERS - PD	0100	119.18	002	PEPPER DRIVE SCHOOL
0000010597	8/5/2020	DELL MARKETING L.P.	TONERS - PD	0100	181.82	002	PEPPER DRIVE SCHOOL
0000010597	8/5/2020	DELL MARKETING L.P.	TONERS - PD	0100	181.82	002	PEPPER DRIVE SCHOOL
0000010694	8/18/2020	JOSTENS	YEARBOOK ORDER	0100	1087.89	002	PEPPER DRIVE SCHOOL
0000010703	8/20/2020	SEESAW LEARNING INC.	SOFTWARE LICENSE	0100	1361.25	002	PEPPER DRIVE SCHOOL
0000010706	8/21/2020	STUDIES WEEKLY	EDUCATIONAL MATERIALS	0100	2355.68	002	PEPPER DRIVE SCHOOL
0000010712	8/24/2020	EXPLORELEARNING REFLEX	SOFTWARE LICENSE RENEWAL	0100	3295.00	002	PEPPER DRIVE SCHOOL
0000010726	8/25/2020	DELL MARKETING L.P.	PRINTER TONER	0100	141.54	002	PEPPER DRIVE SCHOOL
0000010728	8/25/2020	NEXT DAY PRINTED TEES, INC.	PE CLOTHES	0100	4676.25	002	PEPPER DRIVE SCHOOL
0000010742	8/28/2020	MAINTEX INC	JANITORIAL EQUIPMENT	0100	295.38	002	PEPPER DRIVE SCHOOL
					13877.63		<b>PEPPER DRIVE SCHOOL Total</b>
0000010583	8/4/2020	AMAZON.COM	PROJECT SAFE SUPPLIES	6300	523.79	072	PROJECT SAFE
0000010590	8/5/2020	DEPARTMENT OF SOCIAL SERVICES	ANNUAL LICENSE FEE	6300	459.00	072	PROJECT SAFE

0000010598	8/5/2020	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300		500.00	072	PROJECT SAFE
0000010640	8/10/2020	AMAZON.COM	SUPPLIES FOR PROJ. SAFE	6300		79.90	072	PROJECT SAFE
0000010652	8/11/2020	SMART & FINAL	SUPPLIES FOR PROJ. SAFE	6300		100.00	072	PROJECT SAFE
0000010668	8/13/2020	AMAZON.COM	OST Supplies	6300		70.83	072	PROJECT SAFE
0000010691	8/18/2020	SAVE-A-LIFE EDUCATORS INC	OSTP DEPARTMENT TRAINING	6300		480.00	072	PROJECT SAFE
0000010700	8/19/2020	ADVERTISING EDGE INC	BACKPACKS FOR OST	6300		640.00	072	PROJECT SAFE
0000010700	8/19/2020	ADVERTISING EDGE INC	BACKPACKS FOR OST	6300		192.00	072	PROJECT SAFE
0000010700	8/19/2020	ADVERTISING EDGE INC	BACKPACKS FOR OST	6300		100.00	072	PROJECT SAFE
0000010700	8/19/2020	ADVERTISING EDGE INC	BACKPACKS FOR OST	6300		82.72	072	PROJECT SAFE
0000010707	8/21/2020	AMAZON.COM	TWO WAY RADIOS FOR OST	6300		749.72	072	PROJECT SAFE
0000010730	8/26/2020	OFFICE DEPOT INC	OFFICE DEPOT STATEMENT	6300		29.40	072	PROJECT SAFE
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	6300		1378.00	072	PROJECT SAFE
						5385.36		<b>PROJECT SAFE Total</b>
0000010622	8/6/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100		65.85	005	PROSPECT AVENUE SCH
0000010623	8/6/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100		71.94	005	PROSPECT AVENUE SCH
0000010642	8/10/2020	MARCO	LANYARDS - PA	0100		92.00	005	PROSPECT AVENUE SCH
0000010642	8/10/2020	MARCO	LANYARDS - PA	0100		267.00	005	PROSPECT AVENUE SCH
0000010643	8/10/2020	AMAZON.COM	SUPPLIES - PA	0100		12.95	005	PROSPECT AVENUE SCH
0000010643	8/10/2020	AMAZON.COM	SUPPLIES - PA	0100		63.96	005	PROSPECT AVENUE SCH
0000010643	8/10/2020	AMAZON.COM	SUPPLIES - PA	0100		25.88	005	PROSPECT AVENUE SCH
0000010651	8/11/2020	NEWSELA	SUBSCRIPTION RENEWAL	0100		3500.00	005	PROSPECT AVENUE SCH
0000010653	8/11/2020	AMAZON.COM	SUPPLIES	0100		59.00	005	PROSPECT AVENUE SCH
0000010653	8/11/2020	AMAZON.COM	SUPPLIES	0100		6.50	005	PROSPECT AVENUE SCH
0000010664	8/12/2020	FLOCABULARY	SITE LICENSE RENEWAL	0100		2500.00	005	PROSPECT AVENUE SCH
0000010670	8/13/2020	LEARNING A-Z	SOFTWARE LICENSE	0100		2550.77	005	PROSPECT AVENUE SCH
0000010670	8/13/2020	LEARNING A-Z	SOFTWARE LICENSE	0100		2551.01	005	PROSPECT AVENUE SCH
0000010683	8/14/2020	AMAZON.COM	SUPPLIES - PA	0100		20.98	005	PROSPECT AVENUE SCH
0000010705	8/20/2020	AMAZON.COM	SCHOOL SUPPLIES	0100		17.49	005	PROSPECT AVENUE SCH
0000010734	8/26/2020	AMAZON.COM	SCHOOL SUPPLIES	0100	\$	104.01	005	PROSPECT AVENUE SCH
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100	\$	837.00	005	PROSPECT AVENUE SCH
0000010747	8/31/2020	AMAZON.COM	OFFICE SUPPLIES	0100	\$	37.70	005	PROSPECT AVENUE SCH
0000010749	8/31/2020	LEARNING A-Z	SITE LICENSE RENEWAL	0100	\$	506.68	005	PROSPECT AVENUE SCH
						\$ 13,290.72		<b>PROSPECT AVENUE SCH Total</b>
0000010621	8/6/2020	AMAZON.COM	CLASSROOM SUPPLIES	0100	\$	183.84	070	PUPIL SERVICES
0000010648	8/11/2020	APPLE INC	COMPUTER ORDER	0100	\$	849.00	070	PUPIL SERVICES
0000010648	8/11/2020	APPLE INC	COMPUTER ORDER	0100		4.00	070	PUPIL SERVICES
0000010683	8/14/2020	AMAZON.COM	SUPPLIES - PA	0100		197.97	070	PUPIL SERVICES
0000010699	8/19/2020	AMAZON.COM	SCHOOL SUPPLIES	0100		447.92	070	PUPIL SERVICES
0000010714	8/24/2020	MCALISTER INSTITUTE /	ANNUAL FOR DRUG TESTING	0100		1000.00	070	PUPIL SERVICES
0000010716	8/24/2020	SUPERINTENDENT OF SCHOOLS	REGISTRATION FOR ONLINE EVENT	0100		100.00	070	PUPIL SERVICES
						2782.73		<b>PUPIL SERVICES Total</b>
0000010695	8/18/2020	MAINTEX INC	CUSTODIAL SUPPLIES	0100		410.16	009	RIO SECO SCHOOL
0000010717	8/24/2020	KIMBERLY REITER	REFUND FOR PROMOTION	0100		75.00	009	RIO SECO SCHOOL
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100		1674.00	009	RIO SECO SCHOOL
						2159.16		<b>RIO SECO SCHOOL Total</b>
0000010579	8/4/2020	FOLLETT SCHOOL SOLUTIONS INC.	LIBRARY BOOKS - SC	0100		1579.23	067	SPECIAL EDUCATION
0000010591	8/5/2020	WESTERN PSYCHOLOGICAL SERVICES	BOOKLETS AND FORMS	0100		1156.80	067	SPECIAL EDUCATION
0000010618	8/6/2020	WORD PLAY SPEECH THERAPY INC	SPEECH THERAPY SERVICES	0100		50000.00	067	SPECIAL EDUCATION

0000010619	8/6/2020	STEIN CENTER	NPS	0100	59625.74	067	SPECIAL EDUCATION
0000010619	8/6/2020	STEIN CENTER	NPS	0100	59625.74	067	SPECIAL EDUCATION
0000010619	8/6/2020	STEIN CENTER	NPS	0100	59625.74	067	SPECIAL EDUCATION
0000010620	8/6/2020	INSTITUTE FOR EFFECTIVE	NPS	0100	66544.80	067	SPECIAL EDUCATION
0000010620	8/6/2020	INSTITUTE FOR EFFECTIVE	NPS	0100	66544.80	067	SPECIAL EDUCATION
0000010620	8/6/2020	INSTITUTE FOR EFFECTIVE	NPS	0100	66544.80	067	SPECIAL EDUCATION
0000010620	8/6/2020	INSTITUTE FOR EFFECTIVE	NPS	0100	26670.00	067	SPECIAL EDUCATION
0000010629	8/7/2020	ACES 2020, LLC	NPS	0100	62769.00	067	SPECIAL EDUCATION
0000010629	8/7/2020	ACES 2020, LLC	NPS	0100	25704.00	067	SPECIAL EDUCATION
0000010630	8/7/2020	SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$ 46,292.40	067	SPECIAL EDUCATION
0000010630	8/7/2020	SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$ 46,292.40	067	SPECIAL EDUCATION
0000010630	8/7/2020	SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$ 179,040.00	067	SPECIAL EDUCATION
0000010630	8/7/2020	SAN DIEGO CENTER FOR CHILDREN	NPS	0100	\$ 179,040.00	067	SPECIAL EDUCATION
0000010631	8/7/2020	ASELTIME SCHOOL	NPS	0100	\$ 47,284.20	067	SPECIAL EDUCATION
0000010631	8/7/2020	ASELTIME SCHOOL	NPS	0100	47284.20	067	SPECIAL EDUCATION
0000010646	8/10/2020	CURRICULUM ASSOCIATES INC	IED PROTOCOL	0100	359.00	067	SPECIAL EDUCATION
0000010646	8/10/2020	CURRICULUM ASSOCIATES INC	IED PROTOCOL	0100	46.43	067	SPECIAL EDUCATION
0000010666	8/13/2020	CURRICULUM ASSOCIATES INC	SOFTWARE LICENSES	0100	3366.00	067	SPECIAL EDUCATION
0000010667	8/13/2020	HOUGHTON MIFFLIN HARCOURT	WORKBOOK REPLENISHMENTS	0100	\$ 245.83	067	SPECIAL EDUCATION
0000010667	8/13/2020	HOUGHTON MIFFLIN HARCOURT	WORKBOOK REPLENISHMENTS	0100	\$ 4,032.75	067	SPECIAL EDUCATION
0000010677	8/14/2020	MAXIM HEALTHCARE	RN & LVN SERVICES	0100	\$ 9,936.36	067	SPECIAL EDUCATION
0000010677	8/14/2020	MAXIM HEALTHCARE	RN & LVN SERVICES	0100	\$ 16,112.88	067	SPECIAL EDUCATION
0000010704	8/20/2020	SPECIALIZED ED OF CA. INC.	SPRINGALL ACADEMY FOR STUDENT	0100	\$ 43,860.00	067	SPECIAL EDUCATION
0000010732	8/26/2020	COMMUNITY SCHOOL OF SAN DIEGO	NONPUBLIC SCHOOL TUITION	0100	9827.70	067	SPECIAL EDUCATION
0000010736	8/27/2020	LAKESHORE LEARNING MATERIALS	SANDI LICENSE RENEWAL	0100	5240.00	067	SPECIAL EDUCATION
0000010741	8/28/2020	MHS INC	STUDENT ASSESSMENTS	0100	756.57	067	SPECIAL EDUCATION
0000010745	8/28/2020	WESTERN PSYCHOLOGICAL SERVICES	STUDENT ASSESSMENT FORMS	0100	435.37	067	SPECIAL EDUCATION
					1185842.74		<b>SPECIAL EDUCATION Total</b>
0000010641	8/10/2020	SANTEE CHAMBER OF COMMERCE	ADVERTISEMENT	0100	4500.00	062	SUPERINTENDENT DEPT
0000010669	8/13/2020	SANTEE-LAKESIDE ROTARY CLUB	ANNUAL MEMBERSHIP DUES	0100	200.00	062	SUPERINTENDENT DEPT
0000010688	8/17/2020	AT&T TELECONFERENCE SERVICES	TELECONFERENCE SERVICES	0100	21.30	062	SUPERINTENDENT DEPT
					4721.30		<b>SUPERINTENDENT DEPT Total</b>
0000010580	8/4/2020	SCHOOL HEALTH CORPORATION	AED SUPPLIES - SC	0100	64.00	004	SYCAMORE CANYON SCH
0000010580	8/4/2020	SCHOOL HEALTH CORPORATION	AED SUPPLIES - SC	0100	79.00	004	SYCAMORE CANYON SCH
0000010580	8/4/2020	SCHOOL HEALTH CORPORATION	AED SUPPLIES - SC	0100	29.00	004	SYCAMORE CANYON SCH
0000010585	8/4/2020	AMAZON.COM	SUPPLIES FOR SC	0100	19.62	004	SYCAMORE CANYON SCH
0000010585	8/4/2020	AMAZON.COM	SUPPLIES FOR SC	0100	6.96	004	SYCAMORE CANYON SCH
0000010585	8/4/2020	AMAZON.COM	SUPPLIES FOR SC	0100	7.97	004	SYCAMORE CANYON SCH
0000010744	8/28/2020	SWANK MOVIE LICENSING USA	PUB PERFORMANCE SITE LICENSE	0100	783.00	004	SYCAMORE CANYON SCH
					989.55		<b>SYCAMORE CANYON SCH Total</b>
0000010588	8/5/2020	PROTELESIS	PHONE MAINTENANCE	0100	30360.00	073	TECHNOLOGY SERVICES
0000010627	8/7/2020	SEESAW LEARNING INC.	CURRICULUM SUBSCRIPTION	0100	13612.50	091	TECHNOLOGY SERVICES
0000010650	8/11/2020	SITEIMPROVE	ANNUAL ADA WEBSITE COMPLIANCE	0100	9871.95	073	TECHNOLOGY SERVICES
0000010663	8/11/2020	SEESAW LEARNING INC.	CURRICULUM SUBSCRIPTION	0100	3712.50	091	TECHNOLOGY SERVICES
0000010701	8/19/2020	CDW GOVERNMENT INC	TECHNOLOGY CABLE	0100	12.50	091	TECHNOLOGY SERVICES
0000010725	8/25/2020	TEAMVIEWER GmbH	REMOTE SOFTWARE	0100	6282.00	073	TECHNOLOGY SERVICES
					63851.45		<b>TECHNOLOGY SERVICES Total</b>
0000010607	8/6/2020	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR REPAIRS	0100	136.87	076	TRANSPORTATION

0000010607	8/6/2020	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR REPAIRS	0100	348.32 076	TRANSPORTATION
0000010607	8/6/2020	INTERSTATE BATTERY OF SAN DIEGO INC	SUPPLIES FOR REPAIRS	0100	247.89 076	TRANSPORTATION
0000010609	8/6/2020	DION INTERNATIONAL TRUCKS LLC	REPAIRS	0100	505.69 076	TRANSPORTATION
0000010611	8/6/2020	ASBURY ENVIRONMENTAL SVCS	USED OIL SERVICES	0100	160.00 076	TRANSPORTATION
0000010612	8/6/2020	WESTERN GRAPHIX	SUPPLIES	0100	224.64 076	TRANSPORTATION
0000010613	8/6/2020	A-Z BUS SALES, INC.	BUS REPAIRS	0100	1642.73 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	\$ 49.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	49.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	49.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010614	8/6/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTIONS	0100	69.95 076	TRANSPORTATION
0000010615	8/6/2020	SAN DIEGO FRICTION PRODUCTS	REPAIR SERVICES	0100	349.60 076	TRANSPORTATION
0000010616	8/6/2020	CROWN LIFT TRUCKS	PLANNED MAINTENANCE-FORKLIFT	0100	105.00 076	TRANSPORTATION
0000010624	8/6/2020	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	8.45 076	TRANSPORTATION
0000010624	8/6/2020	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	6.99 076	TRANSPORTATION
0000010624	8/6/2020	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	59.35 076	TRANSPORTATION
0000010624	8/6/2020	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	41.70 076	TRANSPORTATION
0000010624	8/6/2020	O'REILLY AUTO PARTS	PARTS FOR REPAIRS	0100	70.17 076	TRANSPORTATION
0000010719	8/25/2020	BORDER TIRE	FLAT TIRE REPAIR	0100	38.67 076	TRANSPORTATION
0000010720	8/25/2020	EAST COUNTY TRANSMISSIONS	TRANSMISSION REPLACED	0100	3246.50 076	TRANSPORTATION
0000010721	8/25/2020	EXPRESS PERFORMANCE CENTER	TRAILER JACK INSTALLED	0100	184.87 076	TRANSPORTATION
0000010722	8/25/2020	O'REILLY AUTO PARTS	BOLTS	0100	23.88 076	TRANSPORTATION
0000010723	8/25/2020	HORSMAN AUTOMOTIVE	SMOG INSPECTION	0100	69.95 076	TRANSPORTATION
0000010727	8/25/2020	DELL MARKETING L.P.	PRINTER TONER	0100	153.53 076	TRANSPORTATION
					8382.40	<b>TRANSPORTATION Total</b>
0000010594	8/5/2020	WASTE MANAGEMENT OF EL CAJON -	TRASH REMOVAL - ROLLOFFS	0100	868.84 078	WAREHOUSE
0000010599	8/5/2020	AMAZON.COM	INVENTORY REPLENISHMENT	0100	138.45 078	WAREHOUSE
0000010599	8/5/2020	AMAZON.COM	INVENTORY REPLENISHMENT	0100	133.80 078	WAREHOUSE
0000010600	8/5/2020	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	259.92 078	WAREHOUSE
0000010601	8/5/2020	MAINTEX INC	INVENTORY REPLENISHMENT	0100	144.65 078	WAREHOUSE
0000010602	8/5/2020	OFFICE DEPOT INC	INVENTORY REPLENISHMENT	0100	284.40 078	WAREHOUSE
0000010603	8/5/2020	SCHOOL HEALTH CORPORATION	INVENTORY REPLENISHMENT	0100	180.00 078	WAREHOUSE
0000010604	8/5/2020	SCHOOL SPECIALTY, INC	INVENTORY REPLENISHMENT	0100	92.40 078	WAREHOUSE
0000010605	8/5/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	1750.00 078	WAREHOUSE
0000010605	8/5/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	1008.00 078	WAREHOUSE
0000010605	8/5/2020	SOUTHWEST SCHOOL SUPPLY	INVENTORY REPLENISHMENT	0100	672.00 078	WAREHOUSE
0000010656	8/11/2020	SUPPLY SOLUTIONS	INVENTORY REPLENISHMENT	0100	1341.00 078	WAREHOUSE
0000010657	8/11/2020	CAMEO PAPER & JANITORIAL	INVENTORY REPLENISHMENT	0100	390.60 078	WAREHOUSE
0000010658	8/11/2020	MAINTEX INC	INVENTORY REPLENISHMENT	0100	633.60 078	WAREHOUSE
0000010659	8/11/2020	SCHOOL HEALTH CORPORATION	INVENTORY REPLENISHMENT	0100	262.50 078	WAREHOUSE

0000010659 8/11/2020 SCHOOL HEALTH CORPORATION  
 0000010660 8/11/2020 SCHOOL SPECIALTY, INC  
 0000010661 8/11/2020 SOUTHWEST SCHOOL SUPPLY  
 0000010662 8/11/2020 MISSION JANITORIAL SUPPLIES  
 0000010686 8/17/2020 OFFICE DEPOT INC  
 0000010687 8/17/2020 SCHOOL HEALTH CORPORATION  
 0000010687 8/17/2020 SCHOOL HEALTH CORPORATION  
 0000010729 8/26/2020 AMAZON.COM

INVENTORY REPLENISHMENT	0100	642.50	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	280.68	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	112.80	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	170.10	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	7998.00	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	421.50	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	412.56	078	WAREHOUSE
INVENTORY REPLENISHMENT	0100	\$ 44.67	078	WAREHOUSE
		\$ 18,242.97		<b>WAREHOUSE Total</b>
		\$ 1,888,653.89		<b>Grand Total</b>

Consent Item E.2.4. Approval/Ratification of Revolving Cash Report  
 Prepared by Karl Christensen  
 September 15, 2020

**BACKGROUND:**

The Revolving Cash Fund of \$20,000 is used for prompt payment to vendors and saves the costs associated with processing payments of small amounts through the County Superintendent of Schools. The attached report of numerical listings by check number include the issue date, name of payee, a general description of items purchased, and the amount of the check.

**RECOMMENDATION:**

It is recommended that the Board of Education approve checks #22681 through #22683 on the \$20,000 Revolving Cash Account.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The fiscal impact is \$1,277.72 as disclosed on the following report.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.4.



**SANTEE SCHOOL DISTRICT  
REVOLVING CASH REPORT- \$20,000**

Date	Number	Name	Memo	Amount
08/17/20	22681	Voided check		0.00
08/31/20	22682	Erica Calnon	Replace 8/31/2020 Paycheck	544.01
09/04/20	22683	Sandra Blackwood	Amount withheld from 8/31/2020 Paycheck	733.11

Total Checks Written	1,277.12
August 2020 Bank Fee	\$0.60
Reimbursed by SDCOE	(\$1,277.12)
Total to be Reimbursed	\$0.60
Total to Deduct from Future Reimbursement	\$0.00

Consent Item E.2.5.  
Prepared by Karl Christensen  
September 15, 2020

Adoption of Resolution No. 2021-07 to Certify 2019-20  
Gann Limit Appropriations Recalculation and an  
Estimated Limit for 2020-21

**BACKGROUND:**

In 1979, California voters approved a spending limit for State and local government agencies including school districts. California State Constitution, Article XIII B, requires that each district annually prepare a resolution for Board approval which reflects the funds subject to the Gann Limit Appropriation for fiscal year 2019-20 and an estimate for fiscal year 2020-21.

**RECOMMENDATION:**

It is recommended that the Board of Education adopt Resolution No. 2021-07 for the recalculation of appropriation limit and funds subject to the Gann Limit for the fiscal year 2019-20 and an estimate for 2020-21.

This recommendation supports the following District goal:

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

The 2019-20 appropriations subject to the Gann limitation are \$43,553,259.40 and the 2020-21 appropriations subject to the Gann limitation are estimated to be \$45,173,278.20.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.2.5.

**RESOLUTION NO. 2021-07**

**RESOLUTION OF THE SANTEE SCHOOL DISTRICT  
TO CERTIFY THE 2019-20 GANN LIMIT APPROPRIATIONS RECALCULATION  
AND AN ESTIMATED LIMIT FOR 2020-21**

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_, the following resolution is hereby adopted:

**WHEREAS**, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

**WHEREAS**, the provisions of that Article establish maximum appropriation limitations, commonly called "Gann Limits," for public agencies, including school districts; and,

**WHEREAS**, the District must establish a revised Gann limit for the 2019-20 fiscal year and a projected Gann Limit for the 2020-21 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

**NOW, THEREFORE, BE IT RESOLVED** that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2019-20 and 2020-21 fiscal years are made in accord with applicable constitutional and statutory law;

**AND BE IT FURTHER RESOLVED** that this Board does hereby declare that the appropriations in the Budget for the 2019-20 and 2020-21 fiscal years do not exceed the limitations imposed by Proposition 4;

**AND BE IT FURTHER RESOLVED** that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

**PASSED AND ADOPTED** by the Santee School District Board of Education on the 15th day of September, 2020, by the following vote:

AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA            )  
COUNTY OF SAN DIEGO        )

I, Elana Levens-Craig, Clerk of the Board of Education of the Santee School District, do hereby certify that the foregoing is a full, true, and correct copy of a resolution adopted by said Board at the regular meeting thereof at the time and place of vote stated, which resolution is on file and of record in the office of said Board.

\_\_\_\_\_  
Elana Levens-Craig, Clerk of the Board of Education

Consent Item E.3.1.

Certification and Adoption of Resolution of Sufficiency of Instructional Materials 2020-21

Prepared by Dr. Stephanie Pierce  
September 15, 2020

**BACKGROUND:**

In order to comply with the Williams Settlement and to receive funding for the Pupil Textbook and Instructional Materials Funding (Education Code Section 60252), and/or funding for instructional materials from any state source in a fiscal year in which the Superintendent of Public Instruction determines that the base revenue limit per average daily attendance (ADA) for each school district will increase by at least one percent from the prior fiscal year, the governing boards of school districts are subject to the requirements of Education Code Section 60119.

Education Code Section 60119 requires that a district hold a public hearing and determine through a board resolution as to whether each pupil in the district has, or will have prior to the end of the fiscal year, sufficient textbooks and/or instructional materials in each subject that are consistent with the content and cycles of the curriculum framework adopted by the State Board.

The public hearing was held earlier in the meeting tonight to allow for public comment.

Adoption of Resolution #2021-10 and Certification of the attached Statement of Assurance shall serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied, and will comply, with the requirements of Education Code Section 60119 during the 2020-21 school year. This resolution applies to Instructional Materials Funding and the Williams Settlement.

This requirement has been certified each year since 1998.

**RECOMMENDATION:**

Administration recommends adoption of Resolution #2021-10 and Certification of the attached Statement of Assurance to serve as assurance to the Superintendent of Public Instruction that the Santee Board of Education has complied with the requirements of Education Code Section 60119.

This recommendation supports the following District goal:

- Assure the highest level of educational achievement for all students

**FISCAL IMPACT:**

Instructional Materials are funded from Local Control Funding Formula (LCFF). The District also receives an allocation of Lottery funds each year which are to be used towards the purchase of instructional materials. A total of \$741,556.00 has been budgeted centrally for purchase of instructional materials in 2020-21.

**STUDENT ACHIEVEMENT:**

Students who have access to state-approved textbooks aligned with standards based core content are more likely to have success in student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.1.

Santee School District  
**Resolution #2021-10**

**Resolution on Sufficiency of Instructional Materials**

**WHEREAS**, the governing board of Santee School District, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 15, 2020 at 7:00 o'clock, which is on or before the eighth week of school and which did not take place during or immediately following school hours, and;

**WHEREAS**, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that it stated the time, place, and purpose of the hearing, and;

**WHEREAS**, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

**WHEREAS**, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to all students, including English learners, in the district, and;

**WHEREAS**, the definition of "sufficient textbooks or instructional materials" means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

**WHEREAS**, sufficient textbooks and instructional materials were provided to each student, including English learners that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- Mathematics – Houghton Mifflin Harcourt Math Expressions grades K-5, CPM Core Connections grades 6-8
- Science – McGraw-Hill grades K-5, Mystery Science K-5 (supplementary), Glencoe grades 6-8
- History – Pearson Realize grades K-8
- English/Language Arts, including the English Language Development component of an adopted program – McGraw-Hill Wonders grades K-5, Amplify grades 6-8.

**THEREFORE, IT IS RESOLVED** that for the 2020-21 school year the Santee School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

**PASSED AND ADOPTED** by the Board of Education on September 15, 2020 by the following vote:

AYES:  
NOES:  
ABSENT:

STATE OF CALIFORNIA)  
COUNTY OF SAN DIEGO)

I, Elana Levens-Craig, Clerk of the Board of Education, do hereby certify that the foregoing is a full, true, and correct copy of a resolution passed and adopted by the Board at a regularly called and conducted meeting held on said date.

\_\_\_\_\_  
Elana Levens-Craig, Clerk of the Board

\_\_\_\_\_  
Date

Consent Item E.3.2.

Authorization to Submit Waiver Applications to the Community Care Licensing Division of the Department of Social Services to Provide Childcare Services During the 2020-21 School Year through the Fee Based Project SAFE Program

Prepared by Stephanie Pierce  
September 15, 2020

**BACKGROUND:**

Under normal circumstances, the Project SAFE program provides before and after school care for students while they attend school during the regular school year. Parents pay fees for these services based on an established schedule.

For the 2020-21 school year, the District was forced to start school on August 19<sup>th</sup> under a distance learning format (“Short Term Distance Learning Program”) due to the Governor’s executive order issued July 17, 2020 prohibiting a school district from opening for in-person instruction if the County in which they were located was on the State’s COVID-19 watch list. Furthermore, when the District opens for in-person instruction later this month, it will do so under a modified A/B schedule, truncating the time that students are “in school” (“Hybrid In-Person Program”). Both of these formats creates significant childcare challenges for both staff members and parents of Santee students.

To meet the needs of these groups, the District is offering a School Day Childcare Program for staff members and essential workers while the Short Term Distance Learning Program is active. When the District transitions to the Hybrid In-Person Program, the District will offer AM Hybrid and PM Hybrid childcare to bridge the time between the before and after school childcare programs. A student attending the AM session of the Hybrid In-Person Program would be offered PM Hybrid Childcare and a student attending the PM session of the Hybrid In-Person Program would be offered AM Hybrid Childcare. This allows Project SAFE to provide childcare services from 6:30am to 6pm divided into the following sections until full-day in-person instruction begins:

1. Before School Care
2. AM Hybrid Care
3. PM Hybrid Care
4. After School Care

Due to Health and Safety Code restrictions, school districts that operate childcare services as license exempt are not normally allowed to provide childcare services “during the school day and regular school year”. Project SAFE is a license exempt program. When schools were closed in March due to the coronavirus pandemic, the Governor issued an executive order allowing license exempt programs to operate “pop up childcare” services during what would have been school days within the regular school year. This executive order expired June 30, 2020 and the mechanism to continue providing these services during the school day and regular school year has

transitioned to a waiver application process through the Community Care Licensing division of the Department of Social Services.

The District will be submitting two waiver applications to the Community Care Licensing division of the Department of Social Services: one to be effective while the Short Term Distance Learning Program is operating; and one to be effective when the District transitions to the Hybrid In-Person Program.

**RECOMMENDATION:**

Authorize Administration to submit waiver applications to operate childcare programs during the school day and regular school year for 2020-21 through the Project SAFE program.

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility
✓	Student Well-Being	Provide social, emotional, and health service programs, integrated with community resources, to foster student character and personal well-being

**FISCAL IMPACT:**

Approximately \$100,000 in total fees expected during the Short Term Distance Learning Program and approximately \$160,000 in total fees expected during the Hybrid In-Person Program, assuming Full Day In-Person instruction begins November 9, 2020

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.2.



Consent Item E.3.3.

Approval of Outdoor Education Program Agreements  
with the San Diego County Office of Education

Prepared by Dr. Stephanie Pierce  
September 15, 2020

**BACKGROUND:**

The San Diego County Office of Education (SDCOE) has submitted agreements for its Outdoor Education Program to the District for approval. Fees for the Outdoor School Program are \$197.00 for a 3-day program for each child in full attendance.

Program charges for the 3-day program per student is \$197.00 and \$28.00 for transportation costs and teacher housing. The tentative schedule and fees for the Outdoor Education Program are below.

School Site	Departure Date	# of School Days	Total Cost
Chet F. Harritt STEAM	02/08/2021	3 days	\$225.00
Carlton Oaks	02/10/2021	3 days	\$225.00
Pepper Drive	04/14/2021	3 days	\$225.00
Cajon Park	05/26/2021	3 days	\$225.00
Hill Creek PRIDE Academy	02/17/2021	3 days	\$225.00
Carlton Hills Sycamore Canyon	05/24/2021	3 days	\$225.00

**RECOMMENDATION:**

Administration recommends that the Board of Education approve the 2020-21 Outdoor Education Agreements with the San Diego County Office of Education.

This recommendation supports the following District goals:

- Assure the highest level of educational achievement for all students.
- Provide social, emotional and health service programs, integrated with community resources, to foster student character and personal well-being.

**FISCAL IMPACT:**

The cost per student for the Outdoor School Program is \$225.00 (3-day program) which includes camp fees paid to the San Diego County Office of Education and transportation fees. Student contributions, scholarships, and fundraisers all contribute to funding needed for students to attend camp.

**STUDENT ACHIEVEMENT IMPACT:**

The Outdoor Education Program provides students with an enriched, alternative learning experience. The Program mission is to provide students with experiential learning programs that enhance awareness and scientific understanding of the natural world and their connection to it while building self-reliance, teamwork, and a sense of social responsibility.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.3.3.



AGREEMENT FOR PARTICIPATION AND SERVICES 2020-2021  
OUTDOOR EDUCATION PROGRAM



THIS AGREEMENT is entered into this 19th day of June, 2020 by and between the Superintendent of Schools, Office of Education, San Diego County, hereinafter called the OFFICE and Santee, hereinafter called the SCHOOL/DISTRCT.

WHEREAS, the OFFICE operates for the schools of San Diego County an outdoor education program at designated sites and authorized by the Education Code Section 35335 and following and 8760 and following; and

WHEREAS, the SCHOOL/DISTRICT desires to participate in said program; NOW, THEREFORE, the parties agree as follows:

I Use and Occupancy of Outdoor Education Premises and Facilities

A. The OFFICE agrees to provide:

- (1) Administration and operation of the outdoor education program.
- (2) Outdoor science education and conservation instructional and supervision services for an educational program.
- (3) Sites, buildings, utilities, and maintenance.
- (4) Food and its preparation.
- (5) All staff other than school district employees accompanying students.
- (6) Preparation and distribution of outdoor school schedules designating the site to be attended and the specific dates of attendance.
- (7) Promotion of the outdoor school program.
- (8) Transportation for students while in camp.

B. The SCHOOL/DISTRICT agrees to:

- (1) Pay to the OFFICE a "per pupil fee" less any applicable discounts, based on the number of SCHOOL/DISTRICT student's actual attendance at any time during each encampment.
- (2) In the event that the actual total number of SCHOOL/DISTRICT students attending during the agreement period is less than the minimum guaranteed number of students noted in section III.B., then the SCHOOL/DISTRICT shall pay OFFICE a "per pupil fee" to cover the difference between the guaranteed number and the number in actual attendance. Payments shall be made as noted in section B.(5).
- (3) For purposes of this agreement:
  - (a) "Pupil fee" means that per pupil amount established by the OFFICE for a school year as the cost of a pupil's instruction, food, lodging, and support services.
  - (b) Attendance for any portion of a day shall be counted a full day in camp.
  - (c) No refund of fees shall be made for students sent home for disciplinary reasons.**
- (4) Payments to OFFICE for all fees under this agreement shall be made as follows:

- (a) For San Diego County School Districts and Schools, payment shall be made by way of an auditor's cash transfer initiated by the OFFICE after each student encampment. OFFICE will provide DISTRICT/SCHOOL appropriate detailed backup for all charges.
- (b) For private schools and out-of-county schools/districts, or others not subject to an auditor's transfer, OFFICE will invoice the participating schools or districts and payment shall be made to OFFICE within 30 days of invoice. Invoices that are not paid in full within 30 days after invoice will be considered past due and will be subject to a 1.5% per month late fee on any outstanding balance, which will compound until paid in full. If collections are necessary, debtor agrees to pay all costs of collection, including but not limited to reasonable attorney's fees, court costs, and third-party collection agencies.
- (5) Provide transportation for pupils to and from outdoor school. In the event of an emergency closure of the camp facility, the SCHOOL/DISTRICT is responsible to evacuate students from the facility. If the SCHOOL/DISTRICT is unable to provide transportation within the timeframe needed to ensure the safety of students, the OFFICE will provide transportation and invoice the SCHOOL/DISTRICT for the actual cost of transportation.
- (6) Secure necessary funding so no child will be denied the outdoor school experience because of inability to pay.
- (7) Provide approximately one classroom teacher for every 30 pupils to actively participate in the 24-hour per day program under the direction of the site administrator.
- (8) Comply with the outdoor school schedule.
- (9) Each party shall defend, indemnify and hold the other party and the State of California, its officers, employees, and agents harmless from and against any and all liability, loss, expense (including reasonable attorneys' fees), or claims for injury or damages arising out of or resulting from, SCHOOL/DISTRICT's use and occupancy of the premises and facilities and participation in the activities of the Outdoor Education Program under this agreement. The indemnifying party at its own cost, expense and risk, shall defend any and all actions, suits or other legal proceedings, that may be brought or instituted against the other party, its officers, agents, or employees, on any such claim or demand, and pay or satisfy the judgement that may be rendered against the San Diego County Superintendent of Schools, its officers, agents, or employees, in any such action, suit, legal proceedings or result thereof.

Additionally, SCHOOL/DISTRICT shall maintain general liability and property damage insurance in at least the minimum amount of \$2,000,000 to cover all activities under this agreement and provide OFFICE a certificate of insurance naming the OFFICE and State of California as additionally insured under the policy. Coverage under said policies shall not be reduced or canceled without thirty (30) days prior written notice to OFFICE and all required coverage shall be reinstated or replaced prior to expiration/cancellation date and new certificates naming the OFFICE and State of California as additionally insured under the policy shall be issued to OFFICE for the replacement policy or policies.

- (10) Provide all required information on the Participation Agreement form for each school that will participate in the OFFICE Outdoor School program. Form shall be completed and submitted to OFFICE by the deadline noted on the application form. **Participation Agreement shall be filled out each year of a multi-year agreement.**
- (11) Provide to OFFICE, on timelines indicated, complete and accurate information for each student, teacher and school on all Outdoor School registration and health forms provided by the OFFICE. Forms are available via SDCOE website. Such information includes but is not limited to; a complete and accurate list of the students and teachers from each school who will attend the Outdoor School Program. The required student information includes, but is not limited to; the student name, gender, ethnicity code, Child Nutrition program eligibility status (free, reduced, or paid), complete and accurate student health forms, information on requirements for special meals, authorizations for medications and prescriptions. Parental and physician signatures are required as noted on the forms. The OFFICE is authorized by the State of California Department of Education to obtain from the SCHOOL/DISTRICT all student information required to participate in the State and Federal child nutrition programs, including, but not limited to; each student's child nutrition eligibility status (Free, Reduced, Paid), ethnicity code, and other appropriate demographic or identifying information. **If you choose to not provide this information prior to the encampment the cost per student will increase by \$25.00.**

(12) Provide services and/or accommodations as specified in the student's IEP or Section 504 plan for all students with special needs participating in Outdoor School programs.

II. Agreement Period

A. The term of this agreement shall commence on **July 1, 2020** and will continue through **June 30, 2021**

III. Fees and Minimum Guaranteed Participation

A. The fee schedule is established each year and is adopted by the Board of Education. The applicable adopted fee schedule for fiscal year **2020-2021** is attached and is hereby made a part of this agreement. The fee schedule now includes available discounts which will be applied to the "per pupil fee" when applicable:

3-day Program\*\*\*\* Per Student \$197.00

B. This agreement may be terminated at any time upon mutual agreement of the parties involved. A cancellation fee may be imposed if:

a. ~~A signed agreement is returned and then cancelled without attending camp, 85% of the projected participation for the school is due if time slot could not be filled.~~ Not being enforced this year.

C. In the event of a major change in the District that affects a school, you may contact OFFICE to discuss the contract terms. Minimum number of students per school as follows:

School	Scheduled
Chet F Harritt	63
Carlton Hills	63
Sycamore Canyon	35
Pride Academy	45
Cajon Park	108
Pepper Drive	76
Hill Creek	45
Rio Seco	99
Carlton Oaks	67

Executed by the parties on the dates shown below their respective signatures.

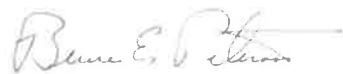
Santee  
School/District

By \_\_\_\_\_

Title \_\_\_\_\_

Date \_\_\_\_\_

County Superintendent of Schools  
San Diego County Office of Education



Authorized Signature

Executive Director, Outdoor Education

Title

**June 19, 2020**

Date

Authorized or ratified by the Board of Education on:

\_\_\_\_\_

**Rules for acceptance and participation in the outdoor school program are the same for everyone without regard to race, color or national origin, sex, gender or handicap.**

Consent Item E.4.1. Personnel, Regular  
 Prepared by Tim Larson  
 September 15, 2020

**BACKGROUND:**

The following personnel appointments, changes of status, leave requests, resignations, dismissals and consultant requests are submitted for Board consideration. Italicized information indicates a change.

**Certificated Staff**

A. New Appointments:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Bailey, Briana	Hill Creek	IV-01 #30015335	\$0.00	\$52,667.00	08-19-20
2. Calvillo, Maria	Chet F. Harritt	IV-01 #30012029	\$0.00	\$52,667.00	08-12-20
3. Chesky, Roseann	Sycamore Canyon	IV-01 #30013256	\$0.00	\$52,667.00	08-18-20
4. Duffett, Kira	Educational Resource Center	III-01 #30015273	\$0.00	\$52,667.00	08-17-20
5. Dully, Dawn	Carlton Hills	VI-11 #30002021	\$0.00	\$85,447.00	08-26-20
6. Feightner, Jillian	Chet F. Harritt	III-01 #10321562	\$0.00	\$52,667.00	08-17-20
7. McCarthy, Hannah	Educational Resource Center	III-01 #30015275	\$0.00	\$52,667.00	08-14-20
8. Montgomery, Sarah	Rio Seco	V-01 #10324287	\$0.00	\$55,212.00	08-12-20
9. Neal, Matthew	Educational Resource Center	III-01 #30015276	\$0.00	\$52,667.00	08-17-20
10. Padberg, Alyssa	Pepper Drive	III-01 #10321208	\$0.00	\$52,667.00	08-14-20
11. Price, Brittney	Rio Seco	III-01 #10321330	\$0.00	\$52,667.00	08-17-20
12. Rich, Kelsie	Educational Resource Center	III-01 #30015279	\$0.00	\$52,667.00	08-13-20
13. Sesma, Julian	Pepper Drive	VI-02 #10324407	\$0.00	\$61,785.00	08-25-20
14. Stone, Lisa	Hill Creek	IV-01 #30015333	\$0.00	\$52,667.00	08-19-20

B. Temporary Rehires:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Bloomfield, Heather	Carlton Oaks	III-01 to III-01 #10324254	\$52,667.00	\$52,667.00	08-12-20
2. Boone, Brandy	Educational Resource Center	VI-01 to VI-02 #10321326	\$59,156.00	\$61,785.00	08-12-20
3. Cohen, Jodi	Educational Resource Center	III-11 to III-11 #30015269	\$68,358.00	\$68,358.00	08-12-20
4. Cummings, Hannah	Educational Resource Center	IV-01 to IV-02 #10321390	\$52,667.00	\$53,897.00	08-12-20
5. Doane, Michael	Chet F. Harritt	VI-10 to VI-11 #10321252	\$82,818.00	\$85,447.00	08-12-20
6. Evans, Megan	Educational Resource Center	III-01 to III-01 #30015277	\$52,667.00	\$52,667.00	08-12-20
7. Graham, Autumn	PRIDE Academy	Permit 06 #30008252	\$38,619.00	\$38,619.00	08-12-20
8. Green, Melissa	Chet F. Harritt	IV-05 to V-06 #30012187	\$60,470.00	\$67,262.00	08-12-20
9. Gunter, Denise	Educational Resource Center	VI-11 to VI-12 #30015304	\$85,447.00	\$88,076.00	08-12-20

## Certificated Staff continued

### B. Temporary Rehires continued:

10. Klassen, Kayla	Educational Resource Center	III-01 to III-01 #30015272	\$52,667.00	\$52,667.00	08-12-20
11. Kleinhenz, Alina	Carlton Hills	VI-01 to VI-02 #10324244	\$59,156.00	\$61,785.00	08-12-20
12. La Cross, Jennifer	Educational Resource Center	III-01 to III-01 #30015274	\$52,667.00	\$52,667.00	08-12-20
13. McCandless, Courtney	Educational Resource Center	IV-01 to IV-02 #10321382	\$52,667.00	\$53,897.00	08-12-20
14. McCauley, Jessica	Carlton Oaks	VI-02 to VI-03 #30010887	\$61,785.00	\$64,414.00	08-12-20
15. Philbin, Molly	Educational Resource Center	IV-06 to IV-07 #30013364	\$62,661.00	\$64,852.00	08-12-20
16. Rhoads, Alicia	Cajon Park	IV-05 to IV-06 #30014795	\$60,470.00	\$62,661.00	09-08-20
17. Shepard, Jessica	Educational Resource Center	IV-01 to IV-02 #10321322	\$52,667.00	\$53,897.00	08-12-20
18. Tucker, Kari	Educational Resource Center	III-11 to III-11 #30015271	\$68,358.00	\$68,358.00	08-12-20
19. Tweet, Elizabeth	Educational Resource Center	V-05 to V-06 #10321128	\$64,852.00	\$67,262.00	08-12-20
20. Walsh, Carley	Educational Resource Center	IV-01 to IV-02 #30015266	\$52,667.00	\$53,897.00	08-12-20
21. Winn, Kristina	Educational Resource Center	IV-01 to IV-02 #30012170	\$52,667.00	\$53,897.00	08-12-20
22. Zobel, Emily	Educational Resource Center	IV-02 to V-02 #30015254	\$53,897.00	\$57,622.00	08-12-20

### C. Change of Status/Location:

Employee	Location	Class/Step/Position #	Previous Annual Salary	New Annual Salary	Effective Date
1. Breidt-Darrock, Alexandra	Carlton Oaks	V-01 #10321425	\$55,212.00	\$55,212.00	08-12-20
2. Dubnicka, Kathleen	Pepper Drive to Educational Resource Center	VI-12 #30015300	\$88,076.00	\$88,076.00	08-12-20
3. Hodge, Kari	Special Education to Cajon Park	IV-08 #10324209	\$67,043.00	\$67,043.00	08-12-20
4. Johnson, Mindy	Carlton Oaks to Educational Resource Center	VI-25 #30015299	\$102,537.00	\$102,537.00	08-12-20
5. Koch, Sean	Carlton Hills to Educational Resource Center	VI-26 #30015259	\$102,537.00	\$102,537.00	08-12-20
6. Uribe, Gayle	Hill Creek	V-11 #10321323	\$79,312.00	\$79,312.00	08-12-20
7. Waldo, Arianna	Hill Creek to Sycamore Canyon	V-05 #30011372	\$64,852.00	\$64,852.00	08-12-20

### D. Unpaid Leave Requests:

Employee	Location	Class/Step	Reason	Recommendation	Effective Date

### E. Resignations:

Employee	Location	Class/Step	Reason	Effective Date

### F. 39-Month Reemployment:

Employee	Location	Class/Step	Reason	Effective Date

## Certificated Staff continued

G. Dismissals:

Employee	Location	Class/Step	Effective Date

## Classified Staff

H. New Appointments:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Hildebrand, Shelby	Sycamore Canyon	Project SAFE Assistant 17 A / 3.5 hrs #10325078	\$0.00	\$1,026.03	08-26-20
2. Stacy, Torin	Chet F. Harritt	Project SAFE Assistant 17 A / 3.92 hrs #10325007	\$0.00		08-26-20

I. Rehires:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date

J. Change of Status/Location:

Employee	Location	Position/Class/Hours/ Position #	Previous Monthly Salary	New Monthly Salary	Effective Date
1. Fick, Candace	Pepper Drive to <i>Carlton Oaks</i>	Food Service Worker I-A 20 D / 2.75 hrs to 20 D / 2.5 hrs #10326309		\$982.04	09-01-20

K. Unpaid Leave Requests:

Employee	Location	Position/Class/Hours	Reason	Recommendation	Effective Date

L. Resignations:

Employee	Location	Position	Reason	Effective Date
1. Bisbiglia, Sonya	Cajon Park	Campus Aide	Resignation	09-01-20
2. Caldwell, Kristen	Special Education	Secretary II (Department)	Professional opportunity	
3. Gillespie, Mary	Cajon Park	Instructional Assistant, Special Ed II	Accepted long-term teaching position in district	09-01-20
4. Hanan, Sara	Sycamore Canyon	Instructional Assistant, Special Ed II	Family	08-29-20
5. Lopez, Monica	Transportation	Bus Driver I	Moving out of state	09-12-20
6. Stotler, Sondra	Transportation	Bus Driver I	Personal	08-27-20

M. 39-63 Month Reemployment:

Employee	Location	Position/Class/Hours	Effective Date

N. Dismissals:

Employee	Location	Position	Effective Date

**RECOMMENDATION:**

It is recommended that the Board of Education approve the listed personnel appointments, changes of status, leave requests, resignations, dismissals, and consultants.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.1.



Consent Item E.4.2.

Approval of Memorandum of Understanding  
with Home Start to Support Families

Prepared by Tim Larson  
September 15, 2020

**BACKGROUND:**

Home Start agency has funding from Child Welfare Services (CARES Act) to support the mutual goal of providing maximum available assistance for children and families who have been impacted by COVID-19 in San Diego County until December 2020. The program is titled Child Abuse Prevention Case Management and Referral but referred to by Home Start as the School Services Case Management and will prevent child abuse and can increase connection to school. Santee School District has worked with Home Start to support parenting with Community Services for Families program for many years. This provides additional case management and wrap around funding for families struggling with school attendance during COVID-19.

Home Start will closely coordinate the following services with the Santee School District:

- Home Start, Inc. will receive referrals from the Santee School District to provide home based/telehealth case management and advocacy services to children and families who have been impacted by COVID-19.
- Home Start, Inc. staff will conduct a needs assessment on each family that agrees to services and coordinate referrals/warm hand offs to help the family meet their needs (i.e. housing assistance, food/hygiene, mental health, technology/technology services, etc.).
- Home Start, Inc. will use flexible financial assistance to meet family's needs when appropriate.
- Home Start, Inc. staff will provide families with education on how to use technology when appropriate.
- Home Start, Inc. will remain in contact with the referring schools and teachers to better understand and help families face the challenges presented by COVID-19.

The Santee School District will closely coordinate the following services with Home Start, Inc.:

- The Santee School District will refer to Home Start, Inc. children and families impacted by COVID-19 who could benefit from case management services.
- The Santee School District will remain in contact with Home Start, Inc. to help facilitate the care of children and families referred to the program.

Regularly Scheduled meetings between designated staff from Home Start, Inc. and the Santee School District will be held to discuss strategies, timetables, and implementation of the Community Services for Families program discussed herein.

The proposed Memorandum of Understanding is attached.

**RECOMMENDATION:**

Administration requests Board approval to offer the School Services Case Management program to support families as requested by school sites.

This recommendation supports the following District goal:

- Provide the social, emotional and health service integrated with community services to foster student character and personal well-being.

**FISCAL IMPACT:**

Home Start is contracted with the San Diego County Health and Human Services – Child Welfare Services Department. There is no fiscal impact to the school district or participants.

**STUDENT ACHIEVEMENT:**

Family engagement is a great predictor of school success and will increase the likelihood of students improving attendance in school.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.2.

# **MEMORANDUM OF UNDERSTANDING BETWEEN**

**Home Start, Inc.**

**And**

**Santee School District**

**Effective August 1, 2020- December 30, 2020**

This Memorandum of Understanding (MOU) stands as evidence that Home Start, Inc. and the Santee School District intend to work together toward the mutual goal of providing maximum available assistance for children and families who have been impacted by COVID-19 in San Diego County. Both entities believe the implementation of the School Services Case Manager within the Community Services for Families Program (CSF) will further this goal. To this end, the two entities agree to participate in the exchange of services by coordinating the provision of the CSF Program objectives.

1. Home Start, Inc. will closely coordinate the following services with the Santee School District:
  - Home Start, Inc. will receive referrals from the Santee School District to provide home based/telehealth case management and advocacy services to children and families who have been impacted by COVID-19.
  - Home Start, Inc. staff will conduct a needs assessment on each family that agrees to services and coordinate referrals/warm hand offs to help the family meet their needs (i.e. housing assistance, food/hygiene, mental health, technology/technology services, etc.).
  - Home Start, Inc. will use flexible financial assistance to meet family's needs when appropriate.
  - Home Start, Inc. staff will provide families with education on how to use technology when appropriate.
  - Home Start, Inc. will remain in contact with the referring schools and teachers to better understand and help families face the challenges presented by COVID-19.
  
2. The Santee School District will closely coordinate the following services with Home Start, Inc.:
  - The Santee School District will refer to Home Start, Inc. children and families impacted by COVID-19 who could benefit from case management services.
  - The Santee School District will remain in contact with Home Start, Inc. to help facilitate the care of children and families referred to the program.

3. Regularly Scheduled meetings between designated staff from Home Start, Inc. and the Santee School District will be held to discuss strategies, timetables, and implementation of the Community Services for Families program discussed herein.
4. Both parties agree to give each other one month's written notice should they wish to withdraw from, or modify, this agreement. Both parties agree that all notices and questions should be directed to the agency representative listed below. Should the representatives change, each party agrees to notify the other.
5. We, the undersigned, as authorized representatives of Home Start, Inc. and Santee School District I do hereby approve this MOU.

**Name and signature of person authorized to sign for Home Start, Inc.**

**Name and signature of person authorized to sign for the Santee School District**

Name Laura Tancredi-Baese, LCSW, C.E.O.

Name \_\_\_\_\_

Signature \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Consent Item E.4.3. Approval of Memorandum of Understanding for the Tobacco-Use Prevention Education (TUPE) Consortium Application with San Diego County Office of Education and East Region Districts for Sixth, Seventh and Eighth Grade Students

Prepared by Tim Larson  
September 15, 2020

**BACKGROUND:**

The Tobacco Use Prevention Education (TUPE) Grant is offered by the California Department of Education to promote tobacco free school campuses for 6<sup>th</sup> through 12<sup>th</sup> grade students. This grant's purpose is to give students the knowledge and skills they need to live a tobacco free life. The funds provide tobacco-use prevention, intervention, youth development and cessation programs only. TUPE Consortium Grant was awarded to the San Diego County Office of Education (SDCOE) with Santee as a partner district. Other consortium member districts include: Cajon Valley, Carlsbad, Fallbrook, Grossmont Union, Lemon Grove, Mountain Empire, South Bay, and Santee School Districts. The service agreement for the TUPE grant is attached.

Each District receives \$54 per student in grades 6-12, with three percent (3%) per student going to SDCOE for project administration and reports. The Santee School District would receive \$107,379 over 3 years of services (\$35,793 per year) for district wide tobacco prevention program, youth development, family and community engagement, intervention and cessation. The program helps provide a comprehensive strategy to reduce use of tobacco by youth.

These are the components of the Consortium TUPE project for Santee School District:

- **Evidence based curriculum** – TUPE requires that we continue to offer an evidence-based curriculum, Stanford Tobacco Toolkit in grade 7 and grade 8 is recommended. Each school will receive funds to provide training and support for the teachers at their site.
- **Student Services Focus (25%)** – This program requires coordination of support and service to student. The coordinator prevention and intervention services are considered part of the student service focus. Smoking cessation classes for interested parenting or pregnant minors must be offered and Grossmont Union High School District has agreed to provide more extensive treatment options for pregnant and parenting teens if necessary.
- **Youth development** – After school leadership groups for middle school students with a prevention focus will be available at 4-7 schools with a certificated staff person at those sites receiving a stipend for conducting the tobacco prevention leadership groups. These leadership groups will partner with Project SAFE, Santee Solutions, Santee Teen Center and Club Live, to train students and teachers on prevention strategies and youth leadership. Grossmont District Friday Night Live Chapters may send high school mentors to support Club Live when appropriate.

- **Family and Community Engagement** – Resources for families about tobacco and vaping will be provided at each school site with an optional parenting class taught for families that highlights how to recognize use, the dangers associated with vaping, information about the latest tobacco products and their ease of access. Santee will also partner with the Santee Collaborative and Santee Solutions to address tobacco free spaces in the community.
- **California Healthy Kids Survey** – Santee must participate in the California Healthy Kids Survey Core Modules in 2021 and 2023. TUPE will pay the cost of the survey as well as the District and site reports.

**RECOMMENDATION:**

Administration recommends that the Board of Education accept TUPE funds to provide tobacco and vaping prevention education programs on all school campuses.

This recommendation supports the following District goals:

Provides social, emotional and health service programs to foster student character and personal well-being

Provides a safe and engaging environment that promotes creativity, innovation and personalized learning

**FISCAL IMPACT:**

Grant provides \$107,379 over three years to pay for staffing for this program, and the program includes a .05 FTE coordinator and various additional funds to support school sites.

**STUDENT ACHIEVEMENT:**

By providing support for students, these students will be better prepared to learn in the classroom.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item E.4.3.

**Consultant Agreement**  
SDCOE Agreement No. \_\_\_\_\_

This Consultant Agreement, for the provision of services is entered into this **31<sup>st</sup> day of August, 2020**, by and between the SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS (hereinafter referred to as "SDCOE") and **Santee School District** (hereinafter referred to as "Consultant") who agrees to provide the following services to the SDCOE:

**1. Scope of Services.**

Consultant shall provide services as described in Exhibit "A" entitled "Special Provisions" attached hereto and made a part hereof.

**2. Term of Agreement.**

This Agreement shall be effective from the period commencing **July 1, 2020, and ending June 30, 2023**, unless sooner terminated by SDCOE as provided in the section of this Agreement entitled "Termination." Upon expiration or termination of this Agreement, Consultant shall return to SDCOE any and all equipment, documents or materials and all copies made thereof which Consultant received from SDCOE or produced for SDCOE for the purposes of this Agreement.

**3. Termination.**

This Agreement may be terminated with or without cause by SDCOE. Termination without cause shall be effective only upon 60-day written notice to Consultant. During said 60-day period Consultant shall perform all consulting services in accordance with this Agreement.

This Agreement may also be terminated by SDCOE for cause in the event of a material breach of this Agreement, misrepresentation by Consultant in connection with the formation of this Agreement or the performance of services, or the failure to perform services as directed by SDCOE. Termination for cause shall be effected by delivery of written notice of termination to Consultant. It is understood and agreed the termination may be delivered via email and shall be effective on the date sent.

**4. Compensation and Reimbursement.**

Compensation is based on \$54 per 2018-19 P-2 ADA at 2,050 in grades 6 – 12, net of 3% that SDCOE is retaining for overall grant management, technical assistance, and report submission. The total amount for this agreement is not to exceed **ONE HUNDRED SEVEN THOUSAND, THREE HUNDRED SEVENTY-NINE DOLLARS, AND 0/100 (\$107,379.00)**. Consultant understands and agrees that there shall be no payment in instances where services are not provided. All payments are made based upon a net 30 basis from receipt and approval of submitted invoice. The SDCOE reserves the right to prorate any compensation based upon the services actually performed.

Invoices must include the SDCOE assigned agreement number stipulated on the first page of this Agreement. Consultant will invoice SDCOE monthly for services that have been completed in the previous month.

Consultant may be reimbursed for reasonable and necessary expenses in accordance with SDCOE reimbursement policies provided such expenses are pre-approved by the SDCOE contact designee. Expense reimbursement requests require receipts, without accompanying receipts will not be reimbursed.

**5. Confidential Relationship.**

SDCOE may from time to time communicate to Consultant certain information to enable Consultant to effectively perform the services. Consultant shall treat all such information as

confidential, whether or not so identified, and shall not disclose any part thereof without the prior written consent of the SDCOE. Consultant shall limit the use and circulation of such information, even within its own organization, to the extent necessary to perform the services. The foregoing obligation of this Paragraph 5, however, shall not apply to any part of the information that (i) has been disclosed in publicly available sources of information; (ii) is, through no fault of Consultant, hereafter disclosed in publicly available sources of information; (iii) is now in the possession of Consultant without any obligation of confidentiality; (iv) is required to be disclosed by operation of law; or (v) has been or is hereafter rightfully disclosed to Consultant by a third party, but only to the extent that the use or disclosure thereof has been or is rightfully authorized by that third party.

Consultant shall not disclose any reports, recommendations, conclusions or other results of the services or the existence of the subject matter of this Agreement without the prior written consent of the SDCOE. In its performance hereunder, Consultant shall comply with all legal obligations it may now or hereafter have respecting the information or other property of any other person, firm or corporation.

#### **6. Public Records Act.**

Consultant acknowledges that the SDCOE is a public agency subject to the requirements of the California Public Records Act Cal. Gov. Code section 6250 et seq. The SDCOE acknowledges that Consultant may submit information that Consultant considers confidential, proprietary, or trade secret information pursuant the Uniform Trade Secrets Act (Cal. Civ. Code section 3426 et seq.), or otherwise protected from disclosure pursuant to an exemption to the California Public Records Act (Government Code sections 6254 and 6255). Consultant acknowledges that the SDCOE may submit to Consultant information that the SDCOE considers confidential or proprietary or protected from disclosure pursuant to exemptions to the California Public Records Act (Government Code sections 6254 and 6255). Upon request or demand of any third person or entity not a party to this Agreement ("Requestor") for production, inspection and/or copying of information designated by a Disclosing Party as Confidential Information, the Receiving Party as soon practical but within three (3) days of receipt of the request, shall notify the Disclosing Party that such request has been made, by telephone call, letter sent via facsimile and/or by US Mail to the address and facsimile number listed at the end of the Agreement. The Disclosing Party shall be solely responsible for taking whatever legal steps are necessary to protect information deemed by it to be Confidential Information and to prevent release of information to the Requestor by the Receiving Party. If the Disclosing Party takes no such action, after receiving the foregoing notice from the Receiving Party, the Receiving Party shall be permitted to comply with the Requestor's demand and is not required to defend against it.

#### **7. Ownership of Documents.**

All memoranda, reports, plans, specifications, maps and other documents prepared or obtained under the terms of this Agreement by or for SDCOE shall be the property of SDCOE and shall be delivered to SDCOE by Consultant upon demand.

Services provided to the SDCOE, and all participating schools therein, and all related materials including, but not limited to; audio; video; images; Consultant's name, slogans, quotes, writings; posters; and any other related materials which are exclusively owned by the Consultant will remain the exclusive property of the Consultant.

#### **8. Fund Availability**

Funding of this Agreement, if funded by the SDCOE, is contingent upon appropriation and availability of funds. Work performed in advance of Agreement approval shall be done at the sole risk of Consultant. In the event the funds are not available by operation of law or budget determination, SDCOE shall have the exclusive right to withhold funding.



## **9. Data Privacy and Protection**

All SDCOE content/data (to include but not limited to: students, teachers, interns, aides, Principals, and other administrative personnel) information involved in this agreement shall continue to be the property of and under the control of the SDCOE.

All content/data created by the SDCOE or by its students or personnel using the service provided will cease to be retained by the Consultant at the conclusion of this Agreement and will, in fact, be removed from the Consultant's records.

The Consultant will not use any information in a student or personnel record for any purposes other than those required or specifically permitted by this Agreement. Any other use of the SDCOE's student and personnel information will not be undertaken without the express, written consent of the SDCOE.

The Consultant uses the following methods to ensure the privacy and security of all electronically stored information:

- transmission of student and personnel information is always via secure protocols (SFTP, SSL and/or encryption)
- no data transmission occurs via email
- student and personnel data are stored in an encrypted form and programmatic access to that data is done using secure coding standards without visible account or password information
- all server systems including data storage are maintained in a locked, secure, environmentally controlled facility
- all server systems have been hardened with industry standard recommended measures for security protection

The Consultant will notify the SDCOE within 24 hours of the Consultant discovering an unauthorized access or disclosure of SDCOE data.

The Consultant and the SDCOE will work together to ensure compliance with FERPA regulations as applicable.

## **10. No Assignments.**

Neither any part nor all of this Agreement may be assigned or subcontracted, except as otherwise specifically provided herein, or to which SDCOE, in its sole discretion, consents to in advance thereof in writing. Any assignment or subcontracting in violation of this provision shall be void.

## **11. Audit.**

Consultant agrees to maintain and preserve, until three (3) years after termination of the Agreement with the SDCOE and to permit the State of California or any of its duly authorized representatives, to have access to and to examine and audit any pertinent books, documents, papers, and records related to this Agreement.

## **12. Independent Contractor.**

It is expressly understood that at all times, while rendering the services described herein, and in complying with any terms and conditions of this Agreement, Consultant is acting as an independent contractor and not as an officer, agent, or employee of the SDCOE.

## **13. Licenses, Permits, Etc.**

Consultant represents and declares to SDCOE that it has all licenses, permits, qualifications, and approvals of whatever nature that is legally required to practice its profession. Consultant represents and warrants to SDCOE that Consultant shall, at its sole cost and expense, keep in

effect at all times during the term of this Agreement, any license, permit, or approval which is legally required for Consultant to practice its profession.

**14. Consultant's Insurance.**

The Consultant shall maintain and shall cause each Subcontractor to maintain Public Liability and Property Damage Insurance to protect them and the SDCOE from all claims for personal injury, including accidental death, as well as from all claims for property damage arising from the operations under this Agreement. The minimum amounts of such insurance shall be as hereinafter set forth.

Required Amounts of Insurance:

General Liability Comprehensive form - Products/Completed Operations	Bodily Injury and Property Damage	\$1,000,000 Amount
Auto Liability Comprehensive form - Owned, Non-owned Hired	Bodily Injury and Property Damage Combined	\$100,000/\$300,000 Amount

The Consultant shall file, with the SDCOE, Certificates of Insurance indicating a thirty-day (30) cancellation notice and naming the **SAN DIEGO COUNTY SUPERINTENDENT OF SCHOOLS** as an additional insured.

**15. Workers' Compensation.**

The Consultant shall provide workers' compensation insurance or shall self-insure their services in compliance with provisions of Section 3700 of the Labor Code of the State of California. A Certificate of Insurance may be provided, providing for such, or Consultant shall sign and file on company letterhead stationery with the SDCOE the following certificate:

"I am aware of the provisions of Section 3700 of the Labor Code which requires every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provision of that Code, and I will comply with such provision before commencing the performance of the work of this Agreement."

**16. Tuberculosis Clearance.**

Consultant shall certify in writing that Consultant's employees, volunteers, and subcontractors receive clearance for TB.

**17. Pupil Safety/School Safety Act.**

Consultant shall comply with all provisions of Education Code section 45125.1 et seq., as applicable to the determination below. The SDCOE has completed the "Pupil Safety Provisions" below certifying the level of contact that Consultant is expected to have with SDCOE'S pupils.

\_\_\_\_\_ The SDCOE has determined that greater than limited contact with pupils may occur under the terms of this Agreement. Fingerprinting and certification will be required of the Consultant. No work may take place until the requirements of Education Code section 45125.1 have been met.

XX The SDCOE has determined that limited contact with pupils may occur under the terms of this Agreement. In lieu of fingerprinting, a SDCOE employee will provide supervision at all times when the Consultant has contact with pupils.

\_\_\_\_\_ The SDCOE has determined that there will be no contact with pupils under the terms of this Agreement.

The above determination is made by \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_  
(SDCOE Program Manager/Director)

**18. Indemnification.**

Consultant agrees to hold harmless, defend, and to indemnify the SDCOE, accept any and all responsibility for loss or damage to any person or entity, including SDCOE, and to indemnify, hold harmless, and release SDCOE, its officers, agents, and employees, from and against any actions, claims, damages, liabilities, disabilities, or expenses, that may be asserted by any person or entity, including Consultant, that arise out of, pertain to, or relate to Consultant's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant agrees to provide a complete defense for any claim or action brought against SDCOE based upon a claim relating to such Consultant's or its agents', employees', contractors', subcontractors', or invitees' performance or obligations under this Agreement. Consultant's obligations under this Section apply whether or not there is concurrent negligence on SDCOE's part, but to the extent required by law, excluding liability due to SDCOE's conduct. SDCOE shall have the right to select its legal counsel at Consultant's expense, subject to Consultant's approval, which shall not be unreasonably withheld. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Consultant or its agents under workers' compensation acts, disability benefits acts, or other employee benefit acts.

**19. Tobacco-Free Facility.**

The SDCOE is a tobacco-free facility. Tobacco use (smoked or smokeless) is prohibited at all times on all areas of or within SDCOE property.

**20. Notices.**

All notices, legal or otherwise, shall be provided as follows:

SDCOE: Barbara Higgins, Director  
6401 Linda Vista Rd  
San Diego, CA 92111  
858-298-2081  
[barbara.higgins@sdcoe.net](mailto:barbara.higgins@sdcoe.net)

With copy to: Chief Business Officer and  
SDCOE Legal Services  
6401 Linda Vista Rd  
San Diego, CA 92111

Consultant: Meredith Riffel  
9625 Cuyamaca St.  
Santee, CA 92071-2674  
619-258-2300  
[meredith.riffel@santeesd.net](mailto:meredith.riffel@santeesd.net)

**21. Amendment.**

No oral or other agreements or understandings shall be effective to modify or alter the written terms of the agreement. This Agreement may be amended or modified only by a written instrument signed by the SDCOE and by a duly authorized representative of the Consultant.

**22. Governing Law/Venue.**

In the event of litigation, the Agreement and related matters shall be governed by and construed in accordance with the laws of the State of California. Venue shall be with the appropriate state or federal court located in San Diego County.

**23. Compliance with Law.**

The Consultant shall be subject to, and shall comply with, all federal, state, and local laws and regulations applicable to its performance under this Agreement including, but not limited to: licensing, employment, purchasing practices, wages, hours, and conditions of employment, including non-discrimination.

**24. Debarment, Suspension or Ineligibility Clause.**

By signing this Agreement, the Consultant certifies that the Consultant, and any of its principles and/or subcontractors:

- i. Are not presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any federal agency, and;
- ii. Have not, within a three-year period preceding this Agreement, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with containing, attempting to obtain, or performing a public (federal, state or local) transaction or contract under a public transaction; violation of federal or state antitrust statutes or commission of embezzlement, theft, forgery, bribery falsification or destruction of records, making false statements, or receiving stolen property. Consultant certifies that no employee, officer, agent, or subcontractor who may come in contact with students in performance of this Agreement, has been convicted of a serious or violent felony.

**25. Final Approval.**

This Agreement is of no force or effect until approved by signature by the SDCOE Superintendent of Schools or his designee, the Assistant Superintendent of Business Services.

**26. Employment with Public Agency and Retirees.**

Consultant, if an employee of another public agency, agrees that Consultant will not receive salary or remuneration, other than vacation pay, as an employee of another public agency for the actual time in which services are being performed pursuant to this Agreement. Retirees should seek guidance from their respective retirement system to avoid a loss of retirement benefits.

**27. Counterparts.**

This Agreement (and any amendments) may be executed in multiple counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument. Documents delivered electronically shall be valid and binding.

**28. Entire Agreement.**

This Agreement represents the entire Agreement and understandings of the parties hereto and no prior writings, conversations or representations of any nature shall be deemed to vary the provisions hereof. This Agreement may not be amended in any way except by a writing duly executed by both parties hereto.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed, such parties acting by their representatives being thereunto duly authorized.

**SAN DIEGO COUNTY SUPERINTENDENT  
OF SCHOOLS**

**CONSULTANT**

\_\_\_\_\_  
By (Authorized Signature)

\_\_\_\_\_  
By (Authorized Signature)

Michael Simonson  
\_\_\_\_\_  
Name (Type or Print)

Kristin Baranski  
\_\_\_\_\_  
Name (Type or Print)

Deputy Superintendent, Chief Business Officer  
\_\_\_\_\_  
Title

District Superintendent  
\_\_\_\_\_  
Title

\_\_\_\_\_  
Date

\_\_\_\_\_  
Date

## **EXHIBIT A SPECIAL PROVISIONS**

### **A. Scope of Services.**

Contractor agrees to the following:

1. Identify a District level TUPE Project Coordinator responsible for the overall coordination and documentation of project activities; attending a minimum of four meetings a year with the County TUPE Coordinator to monitor the implementation of the grant; attend CHKS Administration and Results training; and provide information and reports to the County TUPE Coordinator as necessary to fully implement the grant.
2. Identify a TUPE contact person at each school site responsible for ensuring all grant activities are implemented at the school sites including the collection of data. Grant activities include implementation of the selected research validated prevention curriculum with fidelity; youth development strategies including developing Friday Night Live and Club Live chapters that develop the next generation of tobacco free advocates; tobacco intervention and cessation activities; other supplemental activities as determined by the District Coordinator to ensure the school population is served with activities that focus on the prevention of tobacco use.
3. Enforce the tobacco-free district policy.
4. Neither receive nor apply for funds from the tobacco industry or any agency which has received funding from the tobacco industry.
5. Administer the district-level CHKS core module in grades 7, 9, and 11 as appropriate.
6. Report survey results by school site and student ethnicity and race to the extent possible.
7. Publicly report survey findings to district stakeholders and community partners.
8. Submit all required reports by designated due dates.
9. Expend funds as detailed in the approved application.
10. If randomly chosen, participate in the California Student Tobacco Survey (CSTS) administered by the California Dept. of Public Health (CDPH).
11. Download and keep on file the Assurances and Certifications located on the CDE Funding Forms Web page located at <http://www.cde.ca.gov/fg/fo/fm/ff.asp>.

## **EXHIBIT B SCHEDULE OF PAYMENT**

**A. Year 1:**

**First payment 50%:** Payment will be released once SDCOE receives funding from the CDE, approximately mid-late October.

**Second payment 40%:** after the CDE receives and approves the February 15<sup>th</sup> expenditure report, providing the the Consortium has expended at least 65 percent of the first payment.

**Final payment:** 10% will be held pending receipt and approval of all required reports.

**B. Year 2:**

**First payment 50%:** Payment will be released once SDCOE receives funding from the CDE, approximately mid-late October.

**Second payment 40%:** after the CDE receives and approves the February 15<sup>th</sup> expenditure report, providing the the Consortium has expended at least 65 percent of the first payment.

**Final payment:** 10% will be held pending receipt and approval of all required reports.

**C. Year 3:**

**First payment 50%:** Payment will be released once SDCOE receives funding from the CDE, approximately mid-late October.

**Second payment 40%:** after the CDE receives and approves the February 15<sup>th</sup> expenditure report, providing the the Consortium has expended at least 65 percent of the first payment.

**Final payment:** 10% will be held pending receipt and approval of all required reports.

**Item F. DISCUSSION AND/OR ACTION ITEMS**

Agenda Item F.



Discussion and/or Action Item F.1.1.  
Prepared by Dr. Kristin Baranski  
September 15, 2020

Adoption of Resolution No. 2021-09  
Declaring October 12-16, 2020, as  
Week of the School Administrator

**BACKGROUND:**

Research has repeatedly shown that quality school leadership is essential to student success. There is no better time to honor the school site leaders who make our schools great than during Week of the School Administrator, October 12-16, 2020.

Section 44015.1 states: "In observance of the importance of educational leadership at the school, school district, and county levels, the second full week in the month of October of each year shall be designated as 'Week of the School Administrator.' Schools, school districts, and county superintendents of schools are encouraged to observe the week with public recognition of the contribution that school administrators make to successful pupil achievement."

Santee School District would like to honor and recognize our outstanding school site leadership, consisting of nine (9) principals and eight (8) vice-principals. Our school site leaders work very hard to provide exceptional educational leadership at their schools.

Executive Council would like to join with the Board of Education to honor the school site leaders during the dedicated week and show appreciation for the passion and value they bring to public education. Staff and parents will be encouraged to do the same.

**RECOMMENDATION:**

Administration recommends the Board of Education adopt Resolution No. 1920-06 declaring October 12-16, 2020, as Week of the School Administrator.

**FISCAL IMPACT:**

The fiscal impact to recognize our 17 school administrators will be approximately \$250 and will be paid from the Superintendent's budget.

**STUDENT ACHIEVMENT:**

Quality school site leadership is essential to effectively increase student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.1.1.

**RESOLUTION 2021-09 OF THE BOARD OF EDUCATION  
SANTEE SCHOOL DISTRICT**

**WEEK OF THE SCHOOL ADMINISTRATOR  
October 12 - 16, 2020**

**WHEREAS**, Leadership matters for California’s public education system and the more than 6 million students it serves;

**WHEREAS**, the title “School Administrator” is a term used to define specific school site leadership, which includes principals and vice principals; and

**WHEREAS**, School Administrators are passionate, lifelong learners who believe in the value of quality public education, and

**WHEREAS**, providing quality service for student success is paramount for the profession; and

**WHEREAS**, most school administrators began their careers as teachers; and

**WHEREAS**, the average administrator has served in public education for more than a decade; and

**WHEREAS**, such experience is beneficial in their work to effectively and efficiently lead schools and improve student achievement; and

**WHEREAS**, public schools operate with lean management systems, employing fewer managers and supervisors than most public and private sector industries; and

**WHEREAS**, research shows great schools are led by great principals and vice principals; and

**WHEREAS**, the future of California’s public education system depends upon the quality of its leadership; and

**WHEREAS**, the State of California has declared the second full week of October as the “Week of the School Administrator” in Education Code 44015.1; now therefore

**BE IT RESOLVED**, by the Santee School District Governing Board that all school site administrators be commended for the contributions they make to successful student achievement and that October 12-16, 2020, be declared as the Week of the School Administrator in Santee School District.

The foregoing Resolution was passed and adopted at a regular meeting of the Governing Board of the Santee School District on the 15<sup>th</sup> day of September 2020, by the following vote:

AYES           5     
NOES:          0     
ABSENT:       0   

Dated: September 15, 2020

\_\_\_\_\_  
Elana Levens-Craig, Clerk  
Board of Education

Discussion and/or Action Item F.2.1.

Adoption of the Learning Continuity and Attendance Plan for 2020-21

Prepared by Dr. Stephanie Pierce  
September 15, 2020

## **BACKGROUND:**

Senate Bill 98 (SB 98) established the Learning Continuity and Attendance Plan (Learning Continuity Plan), which is intended to balance the needs of all stakeholders, including educators, parents, students and community members, while streamlining meaningful stakeholder engagement and condensing several preexisting plans. In particular, it was important to combine (1) the intent behind Executive Order N-56-20, which required a written report and envisioned an off-cycle Local Control and Accountability Plan (LCAP) due December 15<sup>th</sup>, and (2) the ongoing need for local educational agencies (LEAs) to formally plan for the 2020–21 school year in the midst of the uncertainty caused by the COVID-19 pandemic. The Learning Continuity Plan replaces the LCAP for the 2020–21 school year and supersedes the requirements in Executive Order N-56-20. This plan is intended to memorialize the planning process that is already underway for the 2020–21 school year.

The LCP incorporates the following steps:

- Assembling of relevant data
- Analysis of data to identify needs
- Consultation with various stakeholder groups
- Actions for each of the LCP areas
- Presentation of draft LCP to District Advisory Council (DAC) and District English Learner Advisory Committee (DELAC) for comment
- Responding, in writing, to comments from DAC and DELAC
- Presentation of draft LCP to the community for comment
- Conducting of Public Hearing to solicit additional public comment
- Adoption of LCP

The District's final LCP for 2020-21 contains 24 Action Steps totaling \$7 million, of which \$4.6 million contributes to increasing or improving services for unduplicated count students.

The draft LCP for 2020-21 is available for review on the District's website at [www.santeesd.net](http://www.santeesd.net)

**RECOMMENDATION:**

Administration recommends the Board of Education adopt the Learning Continuity and Attendance Plan 2020-21.

This recommendation supports the following District goals:

- Provide a safe, engaging environment that promotes creativity, innovation, and personalized learning.
- Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility.

**FISCAL IMPACT:**

\$7 million from Federal Learning Loss Mitigation Funds and General Fund contributions.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.2.1.

**BACKGROUND:**

State Law requires the Board of Education to submit its annual financial results to the County Office of Education (COE) by September 15 of each year. The financial results for the fiscal year ending June 30, 2020 are summarized in the District's 2019-20 Unaudited Actuals Report. This report includes all required State forms and schedules.

The District's 2019-20 Unaudited Actuals are submitted and reviewed by the County Office of Education ("COE") in accordance with State law. The District expects an opinion letter on the District's Unaudited Actuals Report from the COE sometime in September. Additionally, the Unaudited Actuals are subject to audit by the District's independent auditor. The auditor's opinion is due in December.

Administration will provide a brief report highlighting financial results for the 2019-20 fiscal year and the updated Multi-Year Projection.

**RECOMMENDATION:**

It is recommended that the Board of Education approve the 2019-20 Unaudited Actuals with all required State forms.

This recommendation supports the following District goal(s):

SUPPORTED	STRATEGIC OBJECTIVE	DESCRIPTION
✓	Fiscal Accountability	Financially support the vision, mission, and goals of the District by maximizing resources, controlling expenses, and managing assets to ensure fiscal solvency and flexibility

**FISCAL IMPACT:**

Financial results for the 2019-20 fiscal year and revised projections for the two subsequent years will be provided at the Board meeting.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item F.3.1.

**Item G. BOARD POLICIES AND BYLAWS**

Agenda Item G.

Prepared by Tim Larson  
September 15, 2020

**BACKGROUND:**

Revised Board Policy 5141.52, Suicide Prevention, was updated by the California School Board Association's (CSBA) to conform to AB 1767, and being presented for a second reading and approval. It was presented as a first reading at the September 1, 2020 meeting.

**RECOMMENDATIONS:**

It is recommended that the Board of Education approve revised Board Policy 5141.52, Suicide Prevention, as a second reading, as presented.

**FISCAL IMPACT:**

There is no fiscal impact to the district by revising this board policy.

**STUDENT ACHIEVEMENT IMPACT:**

This revised board policy supports staff in identifying students who are at risk of self-harm and/or suicidal ideation.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.1.

**SUICIDE PREVENTION**

The Governing Board recognizes that suicide is a leading cause of death among youth and that school personnel who regularly interact with students are often in a position to recognize the warning signs of suicide and to offer appropriate referral and/or assistance. ~~To attempt~~ In an effort to reduce suicidal behavior and its impact on students and families, the Superintendent or designee shall develop and strategies for suicide prevention, intervention, and postvention.

~~In developing measures and strategies for use by the district~~ policies and strategies for suicide prevention and intervention, the Superintendent or designee ~~may~~ shall consult with ~~school health professionals, school counselors, school psychologists, school social workers, administrators, other staff, parents/guardians, students, local health agencies, mental health professionals, and community organizations.~~ school and community stakeholders such as administrators, other staff, parents/guardians, and students; school-employed mental health professionals such as school counselors, school psychologists, school social workers, and school nurses; suicide prevention experts such as local health agencies, mental health professionals, and community organizations; law enforcement; and, in developing policy for grades K-6, the county mental health plan. (Education Code 215)

The Board shall ensure that measures and strategies for students in grades K-6 are age appropriate and delivered and discussed in a manner that is sensitive to the needs of young students. (Education Code 215)

~~Such measures and strategies shall include, but are not limited to:~~

Measures and strategies for suicide prevention, intervention, and postvention shall include, but are not limited to:

1. Staff development on suicide awareness and prevention for teachers, school counselors, and other district employees who interact with students ~~in the secondary grades, as described in the accompanying administrative regulation~~
2. Instruction to students in problem-solving and coping skills to promote students' mental, emotional, and social health and well-being, as well as instruction in recognizing and appropriately responding to warning signs of suicidal intent in others
3. Methods for promoting a positive school climate that enhances students' feelings of connectedness with the school and characterized by caring staff and harmonious interrelationships among students
4. The provision of information to parents/guardians regarding risk factors and warning signs of suicide, the severity of the youth suicide problem, the district's suicide prevention curriculum, basic steps for helping suicidal youth, and/or school and community resources that can help youth in crisis



**SUICIDE PREVENTION**

- 5. Encouragement for students to notify appropriate school personnel or other adults when they are experiencing thoughts of suicide or when they suspect or have knowledge of another student's suicidal intentions
- 6. Crisis intervention procedures for addressing suicide threats or attempts
- 7. Counseling and other postvention strategies for helping students, staff, and others cope in the aftermath of a student's suicide

As appropriate, these measures and strategies shall specifically address the needs of students who are at high risk of suicide, including, but not limited to, students who are bereaved by suicide; students with disabilities, mental illness, or substance use disorders; students who are experiencing homelessness or who are in out-of-home settings such as foster care; and students who are lesbian, gay, bisexual, transgender, or questioning youth. (Education Code 215)

If a referral is made for mental health or related services for a student in grade K-6 who is a Medi-Cal beneficiary, the Superintendent or designee shall coordinate and consult with the county mental health plan. (Education Code 215)

District employees shall act only within the authorization and scope of their credential or license. Nothing in this policy shall be construed as authorizing or encouraging district employees to diagnose or treat mental illness unless they are specifically licensed and employed to do so. (Education Code 215)

The Board shall review, and update as necessary, this policy at least every five years. (Education Code 215)

The Superintendent or designee shall post this policy on the district's web site, in a prominent location and in a manner that is easily accessible to parents/guardians and students. (Education Code 234.6)

**Legal Reference:**

EDUCATION CODE

- 215 Student suicide prevention policies
- 32280-32289 Comprehensive safety plan
- 49060-49079 Student records
- 49602 Confidentiality of student information
- 49604 Suicide prevention training for school counselors

GOVERNMENT CODE

- 810-996.6 Government Claims Act

WELFARE AND INSTITUTIONS CODE

- 5698 Emotionally disturbed youth; legislative intent
- 5850-5883 Mental Health Services Act

COURT DECISIONS

- Corales v. Bennett (Ontario Montclair School District), (2009) 567 F.3d 554

**SUICIDE PREVENTION**Management Resources:CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Youth Suicide Prevention Guidelines for California Schools, 2005

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2003

CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

Preventing Suicide: A Toolkit for High Schools, 2012

National Strategy for Suicide Prevention: Goals and Objectives for Action, 2001

WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/eg/mh>

California Department of Mental Health, Children and Youth Programs:

<http://www.dhcs.ca.gov/services/MH/Pages/SuicidePrevention.aspx>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: <http://www.samhsa.gov>

Legal Reference:EDUCATION CODE

215 Student suicide prevention policies

215.5 Suicide prevention hotline contact information on student identification cards

216 Suicide prevention online training programs

234.6 Posting suicide prevention policy on web site

32280-32289.5 Comprehensive safety plan

49060-49079 Student records

49602 Confidentiality of student information

49604 Suicide prevention training for school counselors

GOVERNMENT CODE

810-996.6 Government Claims Act

PENAL CODE

11164-11174.3 Child Abuse and Neglect Reporting Act

WELFARE AND INSTITUTIONS CODE

5698 Emotionally disturbed youth; legislative intent

5850-5886 Children's Mental Health Services Act

COURT DECISIONS

Corales v. Bennett (Ontario-Montclair School District), (2009) 567 F.3d 554

Management Resources:CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

Health Education Content Standards for California Public Schools, Kindergarten Through Grade Twelve, 2008

Health Framework for California Public Schools, Kindergarten Through Grade Twelve, 2019

## SUICIDE PREVENTION

### CENTERS FOR DISEASE CONTROL AND PREVENTION PUBLICATIONS

School Connectedness: Strategies for Increasing Protective Factors Among Youth, 2009

### NATIONAL ASSOCIATION OF SCHOOL PSYCHOLOGISTS PUBLICATIONS

Preventing Suicide: Guidelines for Administrators and Crisis Teams, 2015

### U.S. DEPARTMENT OF HEALTH AND HUMAN SERVICES PUBLICATIONS

National Strategy for Suicide Prevention: Goals and Objectives for Action, rev. 2012

Preventing Suicide: A Toolkit for High Schools, 2012

### WEB SITES

American Association of Suicidology: <http://www.suicidology.org>

American Foundation for Suicide Prevention: <http://afsp.org>

American Psychological Association: <http://www.apa.org>

American School Counselor Association: <http://www.schoolcounselor.org>

California Department of Education, Mental Health: <http://www.cde.ca.gov/ls/cg/mh>

California Department of Health Care Services, Mental Health Services: <http://www.dhcs.ca.gov/services/MH>

Centers for Disease Control and Prevention, Mental Health: <http://www.cdc.gov/mentalhealth>

National Association of School Psychologists: <http://www.nasponline.org>

National Institute for Mental Health: <http://www.nimh.nih.gov>

Suicide Prevention Resource Center: <http://www.sprc.org/about-suicide>

Suicide Prevention Lifeline: <http://suicidepreventionlifeline.org>

Trevor Project: <http://thetrevorproject.org>

U.S. Department of Health and Human Services, Substance Abuse and Mental Health Services Administration: <http://www.samhsa.gov>

Policy

Adopted: August 17, 2010

Revised: August 21, 2018, August \_\_\_\_, 2020

SANTEE SCHOOL DISTRICT

Santee, California

Board Policies and Bylaws G.1.2. Second Reading: New Board Policy 3555,  
Prepared by Karl Christensen Nutrition Program Compliance  
September 15, 2020

**BACKGROUND:**

New Board Policy 3555, Nutrition Program Compliance, addresses the District's responsibility to comply with state and federal nondiscrimination laws as they apply to the District's nutrition programs. The proposed BP 3555 is consistent with the version promulgated by the California School Boards Association (CSBA).

**RECOMMENDATION:**

It is recommended that the Board of Education adopt new Board Policy 3555, Nutrition Program Compliance, in a Second Reading, as presented.

**FISCAL IMPACT:**

None.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.2.

**NUTRITION PROGRAM COMPLIANCE**

The Governing Board recognizes the district's responsibility to comply with state and federal nondiscrimination laws as they apply to the district's nutrition programs. The district shall not deny any individual the benefits or service of any nutrition program or discriminate on any basis prohibited by law.

Compliance Coordinator

The Board shall designate a compliance coordinator for nutrition programs, who may also be the compliance officer(s) specified in AR 1312.3 - Uniform Complaint Procedures, to ensure compliance with the laws governing the district's nutrition programs.

The responsibilities of the compliance coordinator include, but are not limited to:

1. Providing the name of the compliance coordinator, and the Section 504 coordinator and Title IX coordinator if different from the compliance coordinator, to the California Department of Education (CDE) and other interested parties;
2. Annually providing mandatory civil rights training to all frontline staff who interact with program applicants or participants and to those who supervise frontline staff;

The subject matter of such training shall include, but not be limited to, collection and use of data, effective public notification systems, complaint procedures, compliance review techniques, resolution of noncompliance, requirements for reasonable accommodation of persons with disabilities, requirements for language assistance, conflict resolution, and customer service.

3. Establishing admission and enrollment procedures that do not restrict enrollment of students on the basis of race, ethnicity, national origin, or disability, including preventing staff from incorrectly denying applications and ensuring that such persons have equal access to all programs;
4. Sending a public release announcing the availability of the child nutrition programs and/or changes in the programs to public media and to community and grassroots organizations that interact directly with eligible or potentially eligible participants;
5. Communicating the program's nondiscrimination policy and applicable complaint procedures, as provided in the section "Notifications" below;
6. Providing appropriate translation services when a significant number of persons in the surrounding population have limited English proficiency;
7. Ensuring that every part of a facility is accessible to and usable by persons with disabilities and that participants with disabilities are not excluded from the benefits or services due to inaccessibility of facilities;
8. Ensuring that special meals are made available to participants with disabilities who have a medical statement on file documenting that their disability restricts their diet;
9. Implementing procedures to process and resolve civil rights (discrimination) complaints and program-related complaints, including maintaining a complaint log, working with the appropriate person to resolve any complaint, and referring the complainant to the appropriate state or federal agency when necessary;

## NUTRITION PROGRAM COMPLIANCE

10. Developing a method, which preferably uses self-identification or self-reporting, to collect racial and ethnic data for potentially eligible populations, applicants, and participants.

### Notifications

The compliance coordinator shall ensure that the U.S. Department of Agriculture's (USDA) "And Justice for All" civil rights poster or a substitute poster approved by the USDA's Food and Nutrition Service is displayed in areas visible to the district's nutrition program participants, such as food service areas and school offices.

The compliance coordinator shall notify the public, all program applicants, participants, and potentially eligible persons of their rights and responsibilities and steps necessary to participate in the nutrition programs. Applicants, participants, and the public also shall be advised of their right to file a complaint, how to file a complaint, the complaint procedures, and that a complaint may be file anonymously or by a third party.

In addition, the compliance coordinator shall ensure that all forms of communication available to the public regarding program availability shall contain, in a prominent location, a statement provided by USDA about the district's status as an equal opportunity provider and the address of the agency with responsibility to handle complaints made against the district.

Forms of communication requiring this nondiscrimination statement include, but are not limited to, web sites, public information releases, publications, and posters, but exclude items such as cups, buttons, magnets, and pens that identify the program when the size or configuration makes it impractical. The nondiscrimination statement need not be included on every page of program information on the district's or school's web site, but the statement or a link to the statement shall be included on the home page of the program information.

A short version of the nondiscrimination statement, as provided by USDA, may be used on pamphlets, brochures, and flyers in the same print size as the rest of the text.

### Complaints of Discrimination

A complaint alleging discrimination in the district's nutrition program(s) on the basis of race, color, national origin, sex, age, or disability shall, within 180 days of the alleged discriminatory act, be filed or referred to USDA at: (5 CCR 15582)

U.S. Department of Agriculture, Office of the Assistant Secretary for Civil Rights, 1400 Independence Avenue, SW, Washington, D.C. 20250-9410, (866) 632-9992, (800) 877-8339 (Federal Relay Service - English, deaf, hard of hearing, or speech disabilities), (800) 845-6136 (Federal Relay Service - Spanish), fax (202) 690-7442, or email [program.intake.usda.gov](mailto:program.intake.usda.gov)

Complaints of discrimination on any other basis shall be investigated by the district using the process identified in AR 1312.3 - Uniform Complaint Procedures.

### Complaints Regarding Noncompliance with Program Requirements

Any complaint alleging that the district has not complied with program requirements pertaining to meal counting and claiming, reimbursable meals, eligibility of a child or adult, use of cafeteria funds and allowable expenses shall be filed with or referred to CDE. (Education Code 49556; 5 CCR 15584)

**NUTRITION PROGRAM COMPLIANCE**

Complaints of noncompliance with any other nutrition program requirements shall be submitted to and investigated by the district using the following procedures.

Complaints may be filed by a student or the student's parent/guardian by phone, email, or letter. The complaint shall be submitted within one year from the date of the alleged violation and shall include the following: (5 CCR 15581)

1. A statement that the district has violated a law or regulation relating to its child nutrition program
2. The facts on which the statement is based
3. The name of the district or the school against which the allegations are made
4. The complainant's contact information
5. The name of the student if alleging violations regarding a specific student

The district shall investigate and prepare a written report pursuant to 5 CCR 4631. (5 CCR 15583)

Unless extended by written agreement with the complainant, the district's compliance coordinator shall investigate the complaint and prepare a written report to be sent to the complainant within 30 calendar days of the district's receipt of the complaint. If the complainant is dissatisfied with the compliance coordinator's decision, the complainant may, within five business days, file the complaint in writing with the Board.

The Board shall consider the matter at its next regular Board meeting or at a special Board meeting convened in order to meet the 60-day time limit within which the complaint must be answered pursuant to 5 CCR 4631. When required by law, the matter shall be considered in closed session. The Board may decide not to consider the complaint, in which case the coordinator's decision shall be final.

If the Board considers the complaint, the Board's decision shall be sent to the complainant within 60 calendar days of the district's initial receipt of the complaint or within the time period that has been specified in a written agreement with the complainant. (5 CCR 4631)

If the complainant is not satisfied with the findings in the district's report, the complainant may appeal the decision to CDE by filing a written appeal within 30 days of receiving the decision. (5 CCR 4632)

Legal Reference:

200-262.4 Prohibition of discrimination

42238.01 Definitions for \_\_\_\_\_

48985 Notices to parents in language other than English

49490-49590 Child nutrition programs

422.6 Interference with constitutional right or privilege

CODE OF REGULATIONS, TITLE 5

3080 Application of section

4600-4670 Uniform complaint procedures

4900-4965 Nondiscrimination in elementary and secondary education programs

15580-15584 Child nutrition programs complaint procedures

UNITED STATES CODE, TITLE 20

**NUTRITION PROGRAM COMPLIANCE**Legal Reference (continued):

1681-1688 Discrimination based on sex or blindness, Title IX  
UNITED STATES CODE, TITLE 29  
794 Section 504 of the Rehabilitation Act of 1973  
UNITED STATES CODE, TITLE 42  
2000d-2000d-7 Title VI, Civil Rights Act of 1964  
2000e-2000e-17 Title VII, Civil Rights Act of 1964 as amended  
12101-12213 Americans with Disabilities Act  
CODE OF FEDERAL REGULATIONS, TITLE 7  
210.19 National School Lunch Program, additional responsibilities  
210.23 National School Lunch Program, district responsibilities  
215.7 Special Milk Program, requirements for participation  
215.14 Special Milk Program, nondiscrimination  
220.7 School Breakfast Program, requirements for participation  
220.13 School Breakfast Program, special responsibilities of state agencies  
225.3 Summer Food Service Program, administration  
225.7 Summer Food Service Program, program monitoring and assistance  
225.11 Summer Food Service Program, corrective action procedures  
226.6 Child and Adult Care Food Program, state agency administrative responsibilities  
250.15 Out-of-condition donated foods, food recalls, and complaints  
CODE OF FEDERAL REGULATIONS, TITLE 28  
35.101-35.190 Americans with Disabilities Act  
36.303 Nondiscrimination on the basis of disability, public accommodations, auxiliary aids and services  
CODE OF FEDERAL REGULATIONS, TITLE 34  
100.1-100.13 Nondiscrimination in federal programs, effectuating Title VI  
104.1-104.39 Section 504 of the Rehabilitation Act of 1973  
106.1-106.61 Discrimination on the basis of sex, effectuating Title IX, especially:  
106.9 Dissemination of policy  
Management Resources:  
CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS  
Civil Rights and Complaint Procedures for the U.S. Department of Agriculture Child Nutrition Programs,  
June 2018  
U.S. DEPARTMENT OF AGRICULTURE, FOOD AND NUTRITION SERVICE PUBLICATIONS  
Civil Rights Compliance and Enforcement - Nutrition Programs and Activities, FNS Instruction 113-1,  
November 2005  
U.S. DEPARTMENT OF EDUCATION, OFFICE FOR CIVIL RIGHTS PUBLICATIONS  
Notice of Non-Discrimination, August 2010  
WEB SITES  
California Department of Education, Nutrition Services Division: <http://www.cde.ca.gov/ls/nu>  
U.S. Department of Agriculture, Food and Nutrition Services: <http://www.fns.usda.gov>  
U.S. Department of Agriculture, Office for Civil Rights: <http://www.ascr.usda.gov>  
U.S. Department of Education, Office for Civil Rights: <http://www2.ed.gov/ocr>



Board Policies and Bylaws G.1.3. Second Reading: New Board Policy 3600,  
Prepared by Karl Christensen Consultants  
September 15, 2020

**BACKGROUND:**

New Board Policy 3600, Consultants, addresses the District's use of consultants and other independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis, and which cannot be provided by District staff because of limitations of time, experience, or knowledge. The proposed BP 3600 is consistent with the version promulgated by the California School Boards Association (CSBA).

**RECOMMENDATION:**

It is recommended that the Board of Education adopt new Board Policy 3600, Consultants, in a Second Reading, as presented.

**FISCAL IMPACT:**

None.

**STUDENT ACHIEVEMENT IMPACT:**

This is a fiscal item. All fiscal resources impact student achievement.

Motion: \_\_\_\_\_ Second: \_\_\_\_\_ Vote: \_\_\_\_\_

Agenda Item G.1.3.

**CONSULTANTS**

The Governing Board authorizes the use of consultants and other independent contractors to provide expert professional advice or specialized technical or training services which are not needed on a continuing basis and which cannot be provided by district staff because of limitations of time, experience, or knowledge. Individuals, firms, or organizations employed as independent contractors may assist management with decisions and/or project development related to financial, economic, accounting, engineering, legal, administrative, instructional, or other matters.

As part of the contract process, the Superintendent or designee shall determine that the individual, firm, or organization is properly classified as an independent contractor. A person, firm, or organization shall be considered an employee rather than an independent contractor unless the district is able to demonstrate that all of the following conditions have been met: (Labor Code 2750.3)

1. The person or entity is free from the control and direction of the district in connection with the performance of the work.
2. The person or entity is performing work that is outside the usual course of the district providing educational services.
3. The person or entity is customarily engaged in an independently established trade, occupation, or business of the same nature as the work to be performed.

Specific statutory exceptions to this analysis for the determination of whether a person, firm, or organization is an independent contractor may apply. (Labor Code 2750.3)

All consultant contracts shall be brought to the Board for approval.

All qualified independent contractors shall be accorded equal opportunity for contracts regardless of actual or perceived race, color, national origin, ancestry, age, religious creed, marital status, pregnancy, physical or mental disability, medical condition, genetic information, military and veteran status, sex, sexual orientation, gender, gender identity, gender expression, immigration status, or association with a person or group with one or more of these actual or perceived characteristics. (Education Code 220; Government Code 12940)

Independent contractors shall submit a written conflict of interest statement disclosing financial interests as determined necessary by the Superintendent or designee, depending on the range of duties to be performed by the consultant. The Superintendent or designee shall consider this statement when deciding whether to recommend approval of the contract.

Any consultant hired by the district who is subject to the filing requirements in the district's conflict of interest code shall file a Statement of Economic Interests within the time period required by law. (Government Code 87302)

When employees of a public university, county office of education, or other public agency serve as consultants or independent contractors in other capacities for the district, they shall certify as part of the agreement that they will not receive salary or remuneration other than vacation pay from any other public agency for the specific days when they work for the district.

**CONSULTANTS**

The Board prohibits the harassment of an independent contractor by any district employee or by any other person with whom the independent contractor comes in contact during the course of employment with the district. Additionally, the Board prohibits the harassment of a district employee by an independent contractor. Any complaint of harassment shall be investigated and resolved in accordance with applicable district complaint procedures. (Government Code 12940)

Legal Reference:EDUCATION CODE220 Prohibition of discrimination10400-10407 Cooperative improvement programs17596 Limit on continuing contracts35010 Control of districts; prescription and enforcement of rules35172 Promotional activities35204 Contract with attorney44925 Part-time readers employed as independent contractors45103 Classified service in districts not incorporating the merit system45103.5 Contracts for food service consulting services45134-45135 Employment of retired classified employee45256 Merit system districts; classified service: positions established for professional experts on a temporary basisGOVERNMENT CODE12940 Unlawful employment practices53060 Contract for special services and advice82019 Designated employee87302 Conflict of interest codeLABOR CODE2750.3 ABC three-part test: employees and independent contractorsUNEMPLOYMENT INSURANCE CODE606.5 Determination of employment status621 Employer and employee definedCODE OF REGULATIONS, TITLE 218700.3 ConsultantCOURT DECISIONSDynamex Operations West, Inc. v. Superior Court of Los Angeles (2018) 4 Cal. 5th 903S.G. Borello & Sons, Inc. v. Department of Industrial Relations (1989) 48 Cal. 3d 341

Policy

**SANTEE SCHOOL DISTRICT**

Adopted:

Santee, California

**Item H. EMPLOYEE ASSOCIATION COMMUNICATION**

**Item I. BOARD COMMUNICATION AND ORGANIZATIONAL BUSINESS**

**Item J. CLOSED SESSION**

**Item K. RECONVENE TO PUBLIC SESSION**

**Item L. ADJOURNMENT**

Agenda Items H, I, J, K, and L.